



सत्यमेव जयते

University Grants Commission  
Ministry of Human Resource Development  
Govt. of India  
Bahadurshah Zafar Marg,  
New Delhi - 110 002



ज्ञान-विज्ञान विमुक्तये

Notice

No F. 173-1/2018(IC)

May, 2018

**Subject: Commonwealth Medical Fellowships, 2018**

The Commonwealth Scholarship Commission has offered **10 (ten)** Commonwealth Medical Fellowships tenable in the United Kingdom for the year 2018.

Eligible and interested applicants may submit applications by using the Commission's Electronic Application System (EAS), a link which is available at [https://fs29.formsite.com/m3nCYq/form17/form\\_login.html](https://fs29.formsite.com/m3nCYq/form17/form_login.html). A print out of the submitted online application form along with the filled-in form (pro-forma attached herewith) must be submitted to UGC. Scholarships Guidelines are available on the UGC website, [www.ugc.ac.in](http://www.ugc.ac.in). Deadline for submission of online application is **21<sup>st</sup> May, 2018** and the last date for submission of the hard copy at the UGC is **24<sup>th</sup> May, 2018**. Application forms along with the self-attested copies of the relevant supporting documents/certificates must be forwarded by the applicant's current employer organization and sent to Section Officer (IC), Room no.508-A, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi - 110 002.

The envelope containing the application should be subscribed as, "Application for Commonwealth Medical Fellowships, 2018".

Applications received from the regular faculty of Govt. Medical College/ Institution only will be considered for nomination by the UGC.

Incomplete applications and applications received after due date will not be considered. UGC shall reserve the right to adopt any suitable mode for nominating candidates for the fellowships.

(Mriganka Sekhar Sarma)  
Education Officer



ज्ञान-विज्ञान विमुक्तये  
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**University Grants Commission**  
(Ministry of Human Resource Development, Govt. of India)  
Bahadur Shah Zafar Marg, New Delhi – 110 002

## COMMONWEALTH MEDICAL FELLOWSHIPS – 2018

### Application Form

(To be filled by the applicant)

1. Name :

2. Date of Birth :

3. Designation :

4. Present place of work :  
(with institutional address)

5. Field of specialization :

6. Current Department :

7. Whether employment is :

*Regular/Ad hoc/ Contractual*

8. Mobile No. :

9. E-mail ID :

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## 10. Academic Qualifications (from graduation onwards)

| Name of the Programme | Institution | Passing Year | Percentage/Grade |
|-----------------------|-------------|--------------|------------------|
|                       |             |              |                  |
|                       |             |              |                  |
|                       |             |              |                  |

## 11. Work experience (starting from current)

| Name of the employer organisation | Period | Nature of Work |
|-----------------------------------|--------|----------------|
|                                   |        |                |
|                                   |        |                |
|                                   |        |                |

12. Details of Publications :

*(Should be furnished on a separate sheet indicating title of publication, publication date, journal/book name, impact factor etc)*

13. Details of Projects, fellowships :  
undertaken **(if any)**

14. Major achievements **(if any)** :

15. Preferred place of work in UK :

16. Proposed work :

*(brief note on a separate sheet to be provided)*

**(Signature of the applicant)**

**(Signature of the Institutional Head)**

**With seal**



## Guidelines for nomination: University Grants Commission, India

### Nominations invited for 2018 for Medical Fellowships

I am pleased to confirm that the Commonwealth Scholarship Commission in the United Kingdom is able to invite nominations from University Grants Commission for Medical Fellowships in the United Kingdom to start in January 2019. Full details of the awards are contained in our 2018 'Terms and Conditions' for the Scheme; a copy of which is enclosed for your reference, as well as being available on our Website at: <http://cscuk.dfid.gov.uk/apply/medical-fellowships/>. We request that you refer all interested candidates to the Web page.

#### Number and types of Nominations

You are invited to nominate **10** candidates for Commonwealth Medical Fellowships.

Please make no more nominations than these; we will not be able to consider or acknowledge any nominations beyond the number requested. We shall assume that your nomination definitely means that, if a candidate is successful, the university/medical School/employing hospital guarantees the Fellow the necessary leave of absence.

We stress our concern to increase the number of female award-holders in the Medical Fellowships Scheme. I must also stress that we are deliberately soliciting many more nominations than we expect to have awards to offer; please make all nominees aware that for them to be nominated does not automatically guarantee selection or placement.

#### Purpose of the Fellowship

The primary aims of Commonwealth Medical Fellowships are for Medical Fellows to learn a new medical skill, to practise the new medical skill, and to network with others in the same and related specialties. The secondary aims are for Medical Fellows to participate in the academic activities of the host organisation, and to conduct small-scale research projects. Awards are tenable at any approved UK university hospital for between three and six months. A minimum of four months is recommended. Fellows are expected to participate in clinical practice during their fellowship, and to register with the General Medical Council (GMC). **If their proposed programme does not require this registration, their application will be considered ineligible.**

#### Eligibility and Conditions of Award

The main conditions the Fellowships are set out in the 'Terms and Conditions'. Please read these carefully so that you nominate only those candidates appropriate to the Scheme. Nominees for Medical Fellowships should be aware that English language competence in the form of an IELTS test or an Occupational English Test (OET) will be required by the General Medical Council (GMC).

In order to apply for a Commonwealth Medical Fellowship, candidates should:

- Have qualified at a Medical School recognised in the World Directory of Medical Schools, see: <https://search.wdoms.org/>



- Be a citizen of or have been granted refugee status by an eligible Commonwealth country, or be a British Protected Person
- Be permanently resident in a developing Commonwealth country
- Be available to commence their Fellowship in the United Kingdom from January 2019; any other start date will only be permitted in exceptional circumstances
- Be in the employment of the nominating university/medical school
- Have qualified as a doctor either between 1 October 2008 and 30 September 2011, or before 1 October 2003
- Be able to register with the General Medical Council in the UK (GMC); if their proposed programme does not require this registration, their application will be considered ineligible.
- Have met the English language requirements of the General Medical Council (GMC) by 31 August 2018.
- Be able to provide details of three referees; two references must be received by the deadline.
- These Fellowships are all offered under one of the Commission's six development themes:
  - **Strengthening health systems and capacity:** The Fellowship will develop knowledge and/or skills that will improve health provision or outcomes for disadvantaged groups in low and middle income countries. A range of approaches could be adopted, such as training staff to fill critical shortage areas; establishing better systems, processes, or management; health promotion and improving understanding of non-take up; or developing new treatments.

### Selection Criteria

Final selection of candidates and host institutions will be made by the Commission. We seek candidates of the highest academic quality who demonstrate a real capacity to make a difference to their home country on completion of their award. In order to maximise your institution's opportunities we advise you to note that the selection committee will grade applications on the following criteria:

- their academic merit,
- the quality of their proposed programme
- the likely development impact that a candidate will have after their award.

Details of the Commission's selection criteria are available on our Website at <http://cscuk.dfid.gov.uk/apply/medical-fellowships/> we would recommend that you take these into account when making your selections, as well as drawing them to the attention of applicants.

We would particularly draw attention to the fact that whilst awards remain open to all relevant subjects of study, our Selection Committee will particularly favour applications that demonstrably link to the development priorities of your institution and your country as well as to the CSC Theme of 'strengthening health systems and capacity' as detailed above. Candidates should be encouraged to make any such links explicit in their applications. Nominating institutions are also encouraged to state their own priorities, and make any comment on the future employment prospects of applicants.

### Transparency and Fairness

The CSC is committed to administering and managing its scholarships and fellowships in a fair and transparent manner. We therefore ask for your assistance in ensuring that the nomination process is impartial by:



- Recruiting candidates in line with the CSC anti-fraud policy and procedure which can be found at: [www.gov.uk/cscuk](http://www.gov.uk/cscuk) as well as the DFID guidance on reporting fraud: <https://www.gov.uk/government/organisations/department-for-international-development/about#reporting-fraud>
- Making the Commission's anti-fraud policy and procedure available to all candidates as well as providing them with a copy of your own anti-fraud policy (where you have one)
- Promoting these Fellowships in an open and fair manner for a minimum period of three weeks
- Allowing a minimum period of three weeks for applications to be submitted to you.
- Making clear in your publicity materials, any eligibility criteria that you have set (in addition to the Commission's own eligibility criteria)

If you anticipate a problem in meeting any of these requests, please do inform the CSC immediately.

### **How to submit nominations**

All candidates you select to nominate to the Commission must submit an application through the Commission's online application system by **21 May 2018**; the deadline for receipt of two references is **28 May 2018**. Candidates whose applications are not submitted by the deadline and who do not meet the deadline for providing references will not be eligible for further consideration for a Fellowship.

This year we are introducing a new application system. Candidates access it via [https://fs29.formsite.com/m3nCYq/form17/form\\_login.html](https://fs29.formsite.com/m3nCYq/form17/form_login.html) When a candidate submits his/her application, you will receive an email telling you so. The Dean of your Institution will also receive an email inviting him/her to view and to endorse the candidate's application. In the absence of an email address for your Institution, only the Dean will receive an email. Please do let us have an email address if we do not already have one.

When you send us the email address, we will provide you with access to two links so that you can view all the applications submitted to your Institution together with all the references that are available.

You must confirm the names of your nominated candidates to the CSC by letter and by email to [cscnominations2018@cscuk.org.uk](mailto:cscnominations2018@cscuk.org.uk). Your email or letter must reach the CSC by **4 June 2018**. Please include the seven digit ID number of each candidate's approved application next to their name. The CSC selection committee is particularly keen to understand your reasons for nominating your chosen candidate(s), and how these relate to your wider priorities. You are asked to give details of these in the endorsement section of the online form.

Dr Joanna Newman MBE  
Executive Secretary



COMMONWEALTH  
SCHOLARSHIPS

## **Commonwealth Medical Fellowships**

### **2018 terms and conditions**

## INTRODUCTION

The Commonwealth Scholarship and Fellowship Plan (CSFP) is one of the largest and most prestigious international scholarship schemes in the world. Since it was established in 1959, 35,000 individuals have held a Commonwealth Scholarship or Fellowship – 27,000 of them were funded by the UK government, through the Commonwealth Scholarship Commission in the United Kingdom (CSC).

The CSC awards over 800 scholarships and fellowships for postgraduate study and professional development to Commonwealth citizens each year. The CSC's Secretariat is provided by the Association of Commonwealth Universities, based in London; overseas services are provided by the British Council.

For information about the other scholarships and fellowships offered by the CSC, visit [www.dfid.gov.uk/cscuk](http://www.dfid.gov.uk/cscuk). For information about Commonwealth Scholarships offered by other Commonwealth countries, visit [www.acu.ac.uk/commonwealth-scholarships](http://www.acu.ac.uk/commonwealth-scholarships)

## COMMONWEALTH MEDICAL FELLOWSHIPS

Commonwealth Medical Fellowships are for mid-career medical staff from low and middle income countries, to enhance their clinical skills.

Funded by the UK Department for International Development (DFID), Commonwealth Medical Fellowships enable talented and motivated individuals to gain the knowledge and skills required for sustainable development.

**Purpose:** To provide mid-career medics with the opportunity to enhance their clinical skills, and to have catalytic effects on their workplaces.

**Intended beneficiaries:** Mid-career medics working in universities or affiliated teaching hospitals in developing Commonwealth countries.

Commonwealth Medical Fellowships are offered under one of the CSC's six themes:

1. Science and technology for development
2. **Strengthening health systems and capacity**

The fellowship will develop knowledge and/or skills that will improve health provision or outcomes for disadvantaged groups in low and middle income countries. A range of approaches could be adopted, such as training staff to fill critical shortage areas; establishing better systems, processes, or management; health promotion and improving understanding of non-take up; or developing new treatments.

3. Promoting global prosperity
4. Strengthening global peace, security and governance
5. Strengthening resilience and response to crises
6. Access, inclusion and opportunity

## ELIGIBILITY

To apply for these fellowships, you must:

- Be a citizen of or have been granted refugee status by an eligible Commonwealth country, or be a British Protected Person
- Be permanently resident in an eligible Commonwealth country
- Be employed by a hospital affiliated to a university
- Be available to start your fellowship in the UK in January 2019
- Have qualified as a doctor between 1 October 2008 and 30 September 2011, or before 1 October 2003



3

Have qualified at a medical school recognised by the World Directory of Medical Schools. For more information, visit <https://search.wdoms.org>

- Have met the English language requirements of the General Medical Council (GMC) by 31 August 2018. For more information on GMC requirements, visit [www.gmc-uk.org/doctors/registration\\_applications/language\\_proficiency.asp](http://www.gmc-uk.org/doctors/registration_applications/language_proficiency.asp)

You will be expected to participate in clinical practice during your fellowship, and to register with the General Medical Council (GMC). If your proposed programme does not require this registration, your application will be considered ineligible.

The CSC aims to identify talented individuals who have the potential to make change. We are committed to a policy of equal opportunity and non-discrimination, and encourage applications from a diverse range of candidates. For further information on the support available to candidates with a disability, see the CSC disability support statement at <http://cscuk.dfid.gov.uk/apply/csc-disability-support-statement>

## ELIGIBLE COMMONWEALTH COUNTRIES

|            |                  |              |
|------------|------------------|--------------|
| Bangladesh | Mozambique       | South Africa |
| Cameroon   | Nigeria          | Sri Lanka    |
| The Gambia | Pakistan         | Tanzania     |
| Ghana      | Papua New Guinea | Uganda       |
| India      | Rwanda           | Vanuatu      |
| Kenya      | Samoa            | Zambia       |
| Malawi     | Sierra Leone     |              |

## HOW TO APPLY

You must apply to one of the following nominating bodies in the first instance – **the CSC does not accept direct applications for these fellowships:**

- Selected universities/medical colleges that are invited to nominate members of staff at affiliated hospitals. For a full list of eligible nominating bodies, visit <http://cscuk.dfid.gov.uk/apply/medical-fellowships/nominating-bodies>
- In Bangladesh, India, and Sri Lanka, the national University Grants Commission
- In Pakistan, the Higher Education Commission

All applications **must** be made through a nominating body in your home country. Each nominating body is responsible for its own selection process. **You must check with your nominating body for their specific advice and rules for applying, and for their own closing date for applications.**

You must make your application using the CSC's application system. Your application must be submitted to and endorsed by one of the eligible nominating bodies listed above.

The CSC will not accept any applications that are not submitted via the CSC's application system to a nominating body in your home country.

All applications must be submitted by **23.59 (BST) on 21 May 2018** at the latest.

You must provide the following supporting documentation, which must be received by the CSC by **23.59 (BST) on 28 May 2018** in order for your application to be eligible for consideration:

- Academic references from at least two individuals

Awards made by the CSC are subject to the ongoing endorsement of the nominating body. The CSC will not accept nominations for these fellowships from other organisations or any applications directly from individuals; such applications will not be acknowledged.

Universities that wish to be invited to nominate candidates for these fellowships should write to the Executive Secretary, Commonwealth Scholarship Commission in the UK, Woburn House, 20-24 Tavistock Square, London WC1H 9HF, UK.

## SELECTION PROCESS

Each year, the CSC invites each nominating body to submit a specific number of nominations. The deadline for nominating bodies to submit nominations to the CSC is **4 June 2018**.

The CSC invites around three times more nominations than fellowships available – therefore, nominated candidates are not guaranteed to be awarded a fellowship.

Each nominated candidate's application will be considered firstly by an academic adviser with expertise in the subject area concerned, and then by the CSC selection committee in competition with other candidates.

Applications will be considered according to the following selection criteria:

- Academic merit of the candidate
- Quality of the proposal
- Potential impact of the work on the development of the candidate's home country

For further details, see the Commonwealth Medical Fellowships 2018 selection criteria at <http://cscuk.dfid.gov.uk/apply/medical-fellowships>

## PLACEMENT

In your application, you are expected to identify one university hospital that you think is the most appropriate to host your fellowship, and to explain your reasons. You should also provide evidence of agreement to host your fellowship from your chosen university hospital. The CSC will make the final decision on institution of study, and reserves the right to overrule any preferences indicated by the candidate.

## VALUE

Each fellowship provides:

- Approved airfare from your home country to the UK and return at the end of your award (the CSC will not reimburse the cost of fares for dependants, nor usually the cost of journeys made before your award is finally confirmed)
- Research support grant, payable to your host university hospital
- Stipend (living allowance) at the rate of £1,627 per month, or £2,019 per month for those at university hospitals in the London metropolitan area (rates quoted at 2017-2018 levels)
- Reimbursement of the fee for a single English language test and the fee for General Medical Council (GMC) registration
- Warm clothing allowance
- Study travel grant towards the costs of approved travel within the UK
- If you are widowed, divorced, or a single parent, child allowance of £457 per month for the first child, and £112 per month for the second and third child under the age of 16, if you are accompanied by your children and they are living with you at the same address in the UK

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://cscuk.dfid.gov.uk/award-holders/handbook-forms>

## GENERAL CONDITIONS

- A Commonwealth Medical Fellowship may not be held concurrently with any other award.
- In order for the CSC to administer your application effectively and efficiently after you have submitted, it will be necessary to create a record in your name. If you are nominated for an award to the CSC, your details will be kept on file. Basic anonymised demographic data for all applicants will be kept for analytical research. Should you wish to change your details, you can do so by following the My Details link from the portal. All personal data held on you will be processed according to the principles of the United Kingdom Data Protection Act 1998.
- If your application is successful, the CSC will notify you that you have been provisionally selected (selected for an award subject to the CSC agreeing your terms of admission to the university hospital)
- When terms of admission to the university hospital have been agreed, the CSC will send you a Notification of Award (formal offer of a fellowship).
- When all conditions of the Notification of Award have been met, the CSC will send you a formal Confirmation of Award.
- You will be required to submit a medical report before your Confirmation of Award can be issued.
- You will be required to sign an undertaking to return to your home country, with the intention of resuming/taking up the university appointment referenced in your application, as soon as possible after the end of your award.
- You are expected to start your award on the date stated in your Notification of Award.
- If you require a Tier 5 (Temporary Worker – Government Authorised Exchange) visa to come to the UK for your fellowship, you must meet all relevant immigration regulations set by UK Visas and Immigration. You should check the GOV.UK website at [www.gov.uk/visas-immigration](http://www.gov.uk/visas-immigration) for updated information.
- All UK immigration regulations are set by UK Visas and Immigration and are subject to change. The CSC has no control over these regulations.
- You are expected to reside in the UK throughout your award, and to seek approval from the CSC in advance for any overseas travel.
- You may participate in on-call rotas and receive payment for doing so during your award. Any such arrangement must be agreed between you and your host university hospital, without the involvement of the CSC.
- Your award may be terminated at any time for reasons of unsatisfactory conduct or attendance.
- In line with the UK Bribery Act 2010, any applicant convicted of bribery will be banned from reapplying for a Commonwealth Scholarship or Fellowship for a period of up to five years.
- The CSC is committed to administering and managing its scholarships and fellowships in a fair and transparent manner. For more information, see the CSC anti-fraud policy and procedure at <https://www.gov.uk/government/publications/csc-in-the-uk-anti-fraud-policy-and-procedure> and the DFID guidance on reporting fraud at <https://www.gov.uk/government/organisations/department-for-international-development/about#reporting-fraud>
- All terms and conditions of award are subject to UK local law and practices, and are subject to change by the CSC.

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://cscuk.dfid.gov.uk/award-holders/handbook-forms>



**Commonwealth Scholarship  
Commission in the UK**

**Commonwealth Scholarship Commission in the UK**  
Woburn House  
20-24 Tavistock Square  
London WC1H 9HF  
United Kingdom  
[www.dfid.gov.uk/cscuk](http://www.dfid.gov.uk/cscuk)

Selection criteria for assessment of applications for 2018 Commonwealth Medical Fellowships tenable in the United Kingdom

| ACADEMIC MERIT<br>(mid-career candidates)  | ACADEMIC MERIT<br>(Near end of specialist training candidates)   | DEVELOPMENT IMPACT   | QUALITY OF APPLICATION  |
|--|--|--|---|
| <p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>• Career progression to date</li> <li>• Referees' reports</li> <li>• Publications</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>• Academic record</li> <li>• Other relevant academic achievements, e.g. research grants</li> <li>• Academic prizes or awards</li> </ul> | <p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>• Career progression to date</li> <li>• Referees' reports</li> <li>• Publications</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>• Academic record</li> <li>• Other relevant academic achievements, e.g. research grants</li> <li>• Academic prizes or awards</li> </ul> | <p>Extent to which the candidate has shown that the proposed work will have a positive impact on 'development' with evidence.</p> <p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>• That the proposed training meets a 'local' need; on how widely available the clinical practice is in the home country</li> <li>• Expected outcomes and the projected timeframe leading to applied development</li> <li>• The way and extent to which the candidate proposes to apply their new skills</li> <li>• That the acquired skills will alter clinical practice</li> <li>• That the application addresses a condition that has stigma attached to it in the home country</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>• Past commitment to 'development' agendas through voluntary work or leading or participating in relevant projects or programmes.</li> <li>• Likely impact and relevance to field</li> <li>• Extent to which the plan of study fits well with the career progression and strengths of the candidate.</li> <li>• Extent of the benefit: how the impact of the potential benefits of the work might be measured (e.g. a typical beneficiary from the study described, or potential number of beneficiaries from the study/research)</li> <li>• Reference to the selected CSC theme</li> </ul> | <p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>• Extent to which the work programme has been well researched and a suitable host identified</li> <li>• Statement of what the candidate wants to learn</li> <li>• Potential for future publication, dissemination, ongoing collaboration, or application of skills</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>• Feasibility of project completion within the tenure of the award</li> <li>• Likely value added to past experience of candidate</li> <li>• Degree of innovation and clarity of presentation</li> </ul> |

Grading criteria

