

ADVERTISEMENT FOR THE POST OF CONSULTANTS FOR UGC – INSTITUTIONS OF EMINENCE SECRETARIAT

University Grants Commission invites applications for the post of Consultants for UGC- Institutions of Eminence Secretariat on contractual basis, initially for a period of one year which may be extended up to three years.

Interested candidates may submit their application along with requisite documents / certificates in the enclosed format with recent passport size photograph as per **Annexure-I** in a sealed cover super scribing “**Application for the post of Consultant in UGC-IoE Secretariat**” addressed to **The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002** within a period of 15 days from the date of publication of the advertisement. Incomplete application or applications received after the due date shall not be considered. Applicants are also requested to send the soft copy of the application to secy.ugc@nic.in .

Terms and conditions for the post of Consultant:

1. Essential Qualifications:

1st class Master’s Degree or equivalent from a recognized University/ Institute.

2. Desirable Qualifications:

- (i) Ph.D. Degree / Post Doctoral Research preferably in Educational Policy/Administration, Public Policy , International Relations etc.
- (ii) Excellent Communication /, Documentation Skills
- (iii) Knowledge of computer with latest Information Communication Technology .

Preference will be given to candidates who have work experience in NIRF Rankings / International Rankings / Institutional Accreditation /UN bodies along with International Educational Exposure.

3. Age Limit: Not more than 35 years as on the closing date of the application.

4. Remuneration: The selected candidate will be paid a consolidated amount of Rs.75,000 - 1,00,000/- Per month depending upon the qualification and experience.

5. Period of Engagement: Initially for a period of one year extendable upto three years based on the satisfactory performance.

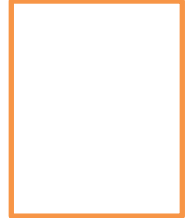
6. Method of Selection:

The Candidates will be shortlisted based on the requisite qualification and experience. The shortlisted candidates will be interviewed by a Selection Committee constituted for the purpose, whose decision shall be final.

**University Grants Commission
New Delhi**

ANNEXURE-I

For the post of.....



1. Name of the Candidate:
2. Date of Birth :
3. Father's Name :
4. Permanent Address :
5. Mailing Address :
6. Whether belongs to SC/ST/OBC Category :
7. Telephone No. :
Mobile No. :
Email-id :

8. (a) Academic / Professional Qualification

Degree	University	Field / Specialization	Year of Passing	Full Marks	Marks obtained	%of marks	Any Other Info.

(b) Details of Experience:

Details of employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.				
Office/Institute/Organizati	Post Held	From	To	Nature of duties

(c) Additional Information, if any which you would like to mention in support of your suitability for the post .

I certify that the particulars furnished above are true to the best of my knowledge and beliefs. If at any stage it's found wrong, I understand that my candidature shall be automatically cancelled.

Date :

Place :

Signature of the Candidate

Note:-Self attested documentary proof in support of information furnished in column is to be submitted by the candidates along with the application.