



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

| 1.1 | Name and Address of the University | CMJ University, Modrina Mansion, Laitumkhrah, Shillong-793003 | | | | | | | | | | | | | | | | | | | | |
|------|---|--|----------------------------------|------------|----------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1.2 | Headquarters of the University | Shillong, Jorabat Campus, Ri-Bhoi District, Meghalaya.. | | | | | | | | | | | | | | | | | | | | |
| 1.3 | <p>Information about University</p> <p>a. Website</p> <p>b. Email</p> <p>c. Phone Nos.</p> <p>d. Fax Nos.</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and email of Chancellor _____</p> <p>b. Ph. (including mobile), Fax Nos. and email of Vice-Chancellor _____</p> <p>c. Ph. (including mobile), Fax Nos. and email of Registrar _____</p> <p>d. Ph. (including mobile), Fax Nos. and email of Finance Officer _____</p> | <p>a. www.cmjuniversity.edu.in</p> <p>b. cmjuniv@gmail.com</p> <p>c. 0364-2500631</p> <p>d. 0364-2500632</p> <p>a. <u>Ph.No.-0364-2500631, Mob-919774008595, Fax.No-0364-2500632, email-cmjha@gmail.com.</u></p> <p>b. <u>Mob-9435014731, Fax.No-0364-2500632, email-sarmahbc@yahoo.co.in</u></p> <p>c. <u>Ph.No.-0364-2500631 Extn-25. Mob-9612106343, Fax.No-0364-2500632, email-cmjuniv@gmail.com</u></p> <p>d. <u>Ph. No.-0361-2897101, 2897413, Mob-914335559899, Fax No.-0361-2897070, email-thakurkamlesh215@gmail.com</u></p> | | | | | | | | | | | | | | | | | | | | |
| 1.4 | Date of Establishment | 20 th July, 2009 | | | | | | | | | | | | | | | | | | | | |
| 1.5 | Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the Registered MoA/Trust Deed to be enclosed) | CMJ Foundation. Enclosed. Annexure-I | | | | | | | | | | | | | | | | | | | | |
| 1.6 | <p>Composition of the Society/Trust</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 20%;">Address</th> <th style="width: 20%;">Occupation</th> <th style="width: 40%;">Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>(Details to be provided in Appendix –I)</p> | Name | Address | Occupation | Designation in the Society/Trust | | | | | | | | | | | | | | | | | <p>Copy of the Trust Deed Enclosed. Appendix -I</p> |
| Name | Address | Occupation | Designation in the Society/Trust | | | | | | | | | | | | | | | | | | | |
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| 2.3 | Details of the constituent units of the University, if any, as mentioned in the Act | N/A |
| 2.4 | <p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format: -</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. & date of the approval of State Government _____</p> <p>c. Letter No. & date of the approval of UGC _____</p> <p>(Details to be provided in Appendix – V)</p> <p>(Please attach attested copy of the approval)</p> | N/A |
| 2.5 | <p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format: -</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. & date of the approval of Host Country _____</p> <p>c. Letter No. & date of the approval of Government of India _____</p> <p>(Details to be provided in Appendix – VI)</p> <p>(Please attach attested copy of the approval)</p> | N/A |
| 2.6 | Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority) | N/A |
| 2.7 | <p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centre(s) are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p> | N/A |

C. Academic Activities Description

3. Academic Programmes

| 3.1 | <p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</p> <p>(Details to be provided in Appendix-VIII)</p> | <table border="1"> <thead> <tr> <th>Programme</th> <th>Sanctioned Intake</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr><td>UG</td><td></td><td></td></tr> <tr><td>PG</td><td></td><td></td></tr> <tr><td>Diploma</td><td></td><td></td></tr> <tr><td>PG Diploma</td><td></td><td></td></tr> <tr><td>Certificate course</td><td></td><td></td></tr> <tr><td>M.Phil</td><td></td><td></td></tr> <tr><td>Ph.D</td><td></td><td></td></tr> <tr><td>Any other (Pl. Specify)</td><td></td><td></td></tr> </tbody> </table> <p>Appendix-VIII Enclosed Annexure-III (Copy of Gazette Enclosed)</p> | Programme | Sanctioned Intake | Actual enrolment | UG | | | PG | | | Diploma | | | PG Diploma | | | Certificate course | | | M.Phil | | | Ph.D | | | Any other (Pl. Specify) | | |
|-------------------------|---|--|-------------------|------------------------|------------------|----|--|---|----|--|--|---------|--|--|------------|--|--|--------------------|--|--|--------|--|--|------|--|--|-------------------------|--|--|
| Programme | Sanctioned Intake | Actual enrolment | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| UG | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PG | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Diploma | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PG Diploma | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Certificate course | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M.Phil | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ph.D | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Any other (Pl. Specify) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.2 | <p>Current number of academic programmes/ courses offered by the University</p> <p>(Details to be provided in Appendix-IX)</p> | <table border="1"> <thead> <tr> <th>Programme</th> <th>Sanctioned Intake</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr><td>UG</td><td></td><td></td></tr> <tr><td>PG</td><td></td><td></td></tr> <tr><td>Diploma</td><td></td><td></td></tr> <tr><td>PG Diploma</td><td></td><td></td></tr> <tr><td>Certificate course</td><td></td><td></td></tr> <tr><td>M.Phil</td><td></td><td></td></tr> <tr><td>Ph.D</td><td></td><td></td></tr> <tr><td>Any other (Pl. Specify)</td><td></td><td></td></tr> </tbody> </table> <p>Appendix-IX Enclosed</p> | Programme | Sanctioned Intake | Actual enrolment | UG | | | PG | | | Diploma | | | PG Diploma | | | Certificate course | | | M.Phil | | | Ph.D | | | Any other (Pl. Specify) | | |
| Programme | Sanctioned Intake | Actual enrolment | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| UG | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PG | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Diploma | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PG Diploma | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Certificate course | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M.Phil | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ph.D | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Any other (Pl. Specify) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.3 | <p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <ol style="list-style-type: none"> Start new courses To increase intake <p>If yes please enclose copy of approval and give course-wise details in the following format: -</p> <table border="1"> <thead> <tr> <th>Name of the Course</th> <th>Statutory council</th> <th>Whether approval taken</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-X)</p> | Name of the Course | Statutory council | Whether approval taken | | | | <p>As applicable for the specific course.</p> | | | | | | | | | | | | | | | | | | | | | |
| Name of the Course | Statutory council | Whether approval taken | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| 3.4 | <p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format: -</p> <table border="1" data-bbox="220 304 687 450"> <thead> <tr> <th data-bbox="220 304 368 409">Name of the Study Centre</th> <th data-bbox="376 304 539 409">Courses offered</th> <th data-bbox="547 304 687 409">No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td data-bbox="220 416 368 450"></td> <td data-bbox="376 416 539 450"></td> <td data-bbox="547 416 687 450"></td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p> | Name of the Study Centre | Courses offered | No. of students enrolled | | | | N/A |
|--------------------------|--|--|-----------------|--------------------------|--|--|--|-----|
| Name of the Study Centre | Courses offered | No. of students enrolled | | | | | | |
| | | | | | | | | |
| 3.5 | <p>Temporal plan of academic work in the University</p> <p>Semester system/ Annual system</p> | Semester System for Technical Courses and Annual System for Others Courses | | | | | | |
| 3.6 | <p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format: -</p> <ol style="list-style-type: none"> <li data-bbox="268 1133 584 1167">Name of the course(s) <li data-bbox="268 1171 544 1205">Since when started <li data-bbox="268 1209 746 1272">Whether the University has applied for permission from UGC? <p>(Details to be provided in Appendix-XI)</p> | N/A | | | | | | |

4. Student Enrolment and Student Support

| | |
|-----|--|
| 4.1 | Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-shore campus). (2012-2013) |
|-----|--|

| Particulars (Information of 2012-2013) | | No. of students from the same State where the University is located | No. of students from other States | No. of NRI Students | No. of overseas students excluding NRIs | | Grand Total |
|--|---|---|---|---------------------------|--|--|-------------|
| | | | | | Foreign Students | Person of Indian Origin students | |
| UG | M | 60 | 130 | | | | 190 |
| | F | 77 | 139 | | | | 216 |
| | T | 137 | 269 | | | | 406 |
| PG | M | 24 | 475 | | | | 499 |
| | F | 10 | 342 | | | | 352 |
| | T | 34 | 817 | | | | 851 |
| M.Phil | M | 01 | 25 | | | | 26 |
| | F | 03 | 16 | | | | 19 |
| | T | 04 | 41 | | | | 45 |
| Ph.D | M | 04 | 324 | | | | 328 |
| | F | 03 | 159 | | | | 162 |
| | T | 07 | 483 | | | | 490 |
| Diploma Engineering in | M | 07 | 107 | | | | 114 |
| | F | 04 | 124 | | | | 128 |
| | T | 11 | 231 | | | | 242 |
| PG Diploma | M | Nil | Nil | | | | Nil |
| | F | Nil | Nil | | | | Nil |
| | T | Nil | Nil | | | | Nil |
| Certificate | M | 07 | 455 | | | | 462 |
| | F | 04 | 234 | | | | 238 |
| | T | 11 | 689 | | | | 700 |
| Any Other (Pl. Specify) | M | Nil | Nil | | | | Nil |
| | F | Nil | Nil | | | | Nil |
| | T | Nil | Nil | | | | Nil |

M-Male, F-Female, T-Total

| | | | | | |
|-----|-------------------------------|----------|--------|------|-------|
| 4.2 | Category-wise No. of students | Category | Female | Male | Total |
| | | ST | 54 | 77 | 131 |
| | | SC | 101 | 103 | 204 |
| | | OBC | 35 | 75 | 110 |
| | | Others | - | - | - |
| | | General | 925 | 1364 | 2378 |
| | | Total | 1115 | 1619 | 2734 |

| | |
|-----|---|
| 4.3 | Details of the two batches of students admitted |
|-----|---|

| Particulars | Batch 1 | | | Batch 2 | | |
|---|---------------------------|----|-------|---------------------------|-----|-------|
| | Year of Entry – 2010-2011 | | | Year of Entry – 2011-2012 | | |
| | UG | PG | Total | UG | PG | Total |
| No. admitted to the programme | 85 | 91 | 176 | 221 | 248 | 469 |
| No. of Drop-outs | 20 | 11 | 31 | 17 | 70 | 87 |
| (a) Within four months of Joining | 15 | 8 | 23 | 13 | 45 | 58 |
| (b) Afterwards | 5 | 3 | 8 | 4 | 25 | 29 |
| No. appeared for the final year examination | 65 | 80 | 145 | 204 | 178 | 382 |
| No. passed in the final exam | 58 | 70 | 128 | 204 | 166 | 270 |
| No. passed in first class | 31 | 35 | 66 | 120 | 85 | 205 |

| | | |
|-----|--|---|
| 4.4 | Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details | Not Presently |
| 4.5 | Does the University provide any financial help to the students from the socially disadvantageous group? If yes please give details | In deserving cases, at the discretion of the Chancellor of the University |
| 4.6 | In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D. | As per the UGC Regulation 2009. |

| 4.7 | Whether the University have a website? If yes please give website address and whether the website is regularly updated? | Yes, www.cmjuniversity.edu.in Yes it is being updated | | | | | | | | |
|-------------------------|---|--|--------------------------------|-------------------|--------------------------------|--|--|--|--|--|
| 4.8 | How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc? | Through Website, Prospectus and Advertisement in News Papers. | | | | | | | | |
| 4.17 | Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format: - <table border="1" data-bbox="240 546 952 674"> <thead> <tr> <th>Name of the complainant</th> <th>Complaint against</th> <th>Date of Complaint</th> <th>Action taken by the University</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> (Details to be provided in Appendix-XII) | Name of the complainant | Complaint against | Date of Complaint | Action taken by the University | | | | | Yes, there is a grievance redressal mechanism under examination regulations Annex. No complaints/Grievances have been received so far. |
| Name of the complainant | Complaint against | Date of Complaint | Action taken by the University | | | | | | | |
| | | | | | | | | | | |

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

| | | |
|-----|--|--|
| 5.1 | Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management) | Board of Studies and Academic Council. |
| 5.2 | What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated? | There is a provision for revising the curriculum every 5 years after deliberation in the Board of Studies and Academic Council. |
| 5.3 | Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes. | Appendix-III Enclosed |
| 5.4 | Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach | Modular Annexure-IV |
| 5.5 | Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage. | Yes, it is done Half-yearly through interactive session with various Stake holders involving students, teachers and relevant statutory body. |
| 5.6 | Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.) | Projects, Assignments, Seminars, Field Trainings and Internships. |

| 5.7 | Please provide details of the examination system (Whether examination based or practical based) | In Technology and Science stream assessment is done on the basis of theory and practical. In Arts, Commerce and management courses assessment of the students based on theory examination and assignment and projects. | | | | | | |
|------|---|--|------------|---------------------------------|--|--|--|--|
| 5.8 | What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation? | The evaluation is done by traditional marking system. Evaluation is done by both internal and external experts. | | | | | | |
| 5.9 | Mention the number of malpractices cases reported during the last 3 years and how they are dealt with. | No such cases reported. It is dealt as per examination regulation of the University. | | | | | | |
| 5.10 | Does the University have a continuous internal evaluation system? | Yes. | | | | | | |
| 5.12 | How are the question papers set to ensure the achievement of the course objectives? | The Question papers are set from each units comprising both objective and subjective questions covering the entire course syllabus. | | | | | | |
| 5.13 | State the policy of the University for the constitutions of board of question paper setters, board of examiners and invigilators. | Normally a panel of question setter and examiners for each courses are constituted under the HOD of the respective department. Question setter is asked to set the question papers for the respective courses well ahead of the examination. Received Question Papers finally moderated by the moderation board headed by the HOD of the respective department. For the purposes of invigilation, subject teachers who are not related to the particular subject of examination deputed as invigilator. | | | | | | |
| 5.14 | How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format: - <table border="1" data-bbox="240 1599 952 1744"> <thead> <tr> <th>Year</th> <th>Date exams</th> <th>Date of announcement of results</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | Year | Date exams | Date of announcement of results | | | | Conduct of Examination and announcements of results are done as per Academic Regulation and Calendar of the University Annexure-V Enclosed |
| Year | Date exams | Date of announcement of results | | | | | | |
| | | | | | | | | |

D. Admission process

| | | |
|-----|---|--|
| 6.1 | How are the students selected for admission to various courses? Please provide faculty-wise information a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weightage give to the above | Selection for admission is done through interviews(b) and Academic records(c) giving 20% and 80% Weightage respectively. |
|-----|---|--|

| 6.2 | <p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide the following details: -</p> <table border="1" data-bbox="240 264 954 421"> <thead> <tr> <th data-bbox="240 264 421 383">Name of the National/state level entrance exam</th> <th data-bbox="421 264 596 383">No. of students admitted</th> <th data-bbox="596 264 775 383">% of students from the total admitted</th> <th data-bbox="775 264 954 383">Remarks</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 383 421 421"></td> <td data-bbox="421 383 596 421"></td> <td data-bbox="596 383 775 421"></td> <td data-bbox="775 383 954 421"></td> </tr> </tbody> </table> | Name of the National/state level entrance exam | No. of students admitted | % of students from the total admitted | Remarks | | | | | No |
|--|---|--|---|--|---|--|--|--|--|--------------------------------|
| Name of the National/state level entrance exam | No. of students admitted | % of students from the total admitted | Remarks | | | | | | | |
| | | | | | | | | | | |
| 6.3 | Whether admission procedure is available on the University website and its prospectus | Yes | | | | | | | | |
| 6.4 | Please provide details of the eligibility criteria for admission in all courses | Enclosed as per prospectus. | | | | | | | | |
| 6.5 | <p>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format: -</p> <table border="1" data-bbox="240 853 954 1211"> <thead> <tr> <th data-bbox="240 853 421 1178">Category</th> <th data-bbox="421 853 596 1178">No. of students admitted</th> <th data-bbox="596 853 775 1178">% of quota provided for reservation and preparation in respect of actual enrolment</th> <th data-bbox="775 853 954 1178">Remarks</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 1178 421 1211"></td> <td data-bbox="421 1178 596 1211"></td> <td data-bbox="596 1178 775 1211"></td> <td data-bbox="775 1178 954 1211"></td> </tr> </tbody> </table> | Category | No. of students admitted | % of quota provided for reservation and preparation in respect of actual enrolment | Remarks | | | | | Enclosed in Annexure-VI |
| Category | No. of students admitted | % of quota provided for reservation and preparation in respect of actual enrolment | Remarks | | | | | | | |
| | | | | | | | | | | |
| 6.6 | <p>Whether any management quota is available for admission in the University? If yes, please provide details in the following format: -</p> <table border="1" data-bbox="240 1368 954 1585"> <thead> <tr> <th data-bbox="240 1368 421 1547">Total No. of seats (Course-wise)</th> <th data-bbox="421 1368 596 1547">No. of total students admitted</th> <th data-bbox="596 1368 775 1547">No. of students admitted under Management quota</th> <th data-bbox="775 1368 954 1547">% of students admitted under management quota</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 1547 421 1585"></td> <td data-bbox="421 1547 596 1585"></td> <td data-bbox="596 1547 775 1585"></td> <td data-bbox="775 1547 954 1585"></td> </tr> </tbody> </table> | Total No. of seats (Course-wise) | No. of total students admitted | No. of students admitted under Management quota | % of students admitted under management quota | | | | | N/A |
| Total No. of seats (Course-wise) | No. of total students admitted | No. of students admitted under Management quota | % of students admitted under management quota | | | | | | | |
| | | | | | | | | | | |
| 6.7 | What is the admission policy of the University with regard to NRI and overseas students? | Framing of policy Guidelines are in the Process | | | | | | | | |

E. Fee Structure

| | | |
|-----|---|----------|
| 7.1 | Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged) | Enclosed |
|-----|---|----------|

| | | |
|------|---|---|
| 7.2 | Any other fee charges by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.) | N/A |
| 7.3 | Whether fee structure is available on the University website and in the prospectus? | Available in the Website. |
| 7.4 | Whether fee is charged by the University as per fee structure displayed in the University website and in the prospectus or some hidden charges are there? | Fee is charged as per Fees Structure displayed in the University website. |
| 7.5 | Mode of Fee collection | Through D.D/Cheques. Cash, in exceptional cases. |
| 7.8 | Whether University is providing any concession in fee to students? If yes, please provide details. | No |
| 7.9 | Details of Hostel Fee including mess charges | Rs. 48,000 per annum as fooding and lodging. |
| 7.10 | Any other fee | N/A |
| 7.11 | Basis of Fee Structure | Based on meeting academic and administrative expenditures |
| 7.12 | Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken. | No |
| 7.13 | Whether the University is providing any scholarship to students? If yes, please provide details. | No |

F. Faculty

| 8.1 | Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise) | <table border="1"> <tr> <th>Dept.</th> <th colspan="2">Professor.</th> <th colspan="2">Associate Professor</th> <th colspan="2">Assistant Professor</th> </tr> <tr> <td></td> <td>Sanctioned</td> <td>Filled</td> <td>Sanctioned</td> <td>Filled</td> <td>Sanctioned</td> <td>Filled</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> | | | | | | Dept. | Professor. | | Associate Professor | | Assistant Professor | | | Sanctioned | Filled | Sanctioned | Filled | Sanctioned | Filled | | | | | | | |
|-----|--|---|------------|--------|---------------------|--------|---------------------|-------|------------|--|---------------------|--|---------------------|--|--|------------|--------|------------|--------|------------|--------|--|--|--|--|--|--|--|
| | | Dept. | Professor. | | Associate Professor | | Assistant Professor | | | | | | | | | | | | | | | | | | | | | |
| | Sanctioned | Filled | Sanctioned | Filled | Sanctioned | Filled | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.2 | Details of teaching staff in the following format (Please provide details – Institution-wise and Department-wise) (Details to be provided in Appendix-XIII) | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Dept | Name of the Teacher | Designations | Age | Educational qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or adhoc | Scale of Pay | No. of publications |
|------|---------------------|--------------|-----|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|
| | | | | | | | | | | |

| 8.3 | Category-wise No. of Teaching Staff | <table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>2</td> <td>6</td> <td>8</td> </tr> <tr> <td>ST</td> <td>15</td> <td>11</td> <td>26</td> </tr> <tr> <td>OBC</td> <td>nil</td> <td>2</td> <td>2</td> </tr> <tr> <td>PH</td> <td>nil</td> <td>nil</td> <td>Nil</td> </tr> <tr> <td>General</td> <td>35</td> <td>35</td> <td>70</td> </tr> <tr> <td>Total</td> <td>52</td> <td>54</td> <td>106</td> </tr> </tbody> </table> | | | | Category | Female | Male | Total | SC | 2 | 6 | 8 | ST | 15 | 11 | 26 | OBC | nil | 2 | 2 | PH | nil | nil | Nil | General | 35 | 35 | 70 | Total | 52 | 54 | 106 |
|---------|-------------------------------------|--|--------|------|-------|----------|--------|------|-------|----|---|---|---|----|----|----|----|-----|-----|---|---|----|-----|-----|-----|---------|----|----|----|-------|----|----|-----|
| | | Category | Female | Male | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SC | 2 | 6 | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ST | 15 | 11 | 26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OBC | nil | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PH | nil | nil | Nil | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General | 35 | 35 | 70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 52 | 54 | 106 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|-----|--|
| 8.4 | Details of the permanent and temporary faculty members in the following format |
|-----|--|

| Particulars | Female | Male | Total |
|--|--------|------|-------|
| Total no. Of permanent teachers | | | |
| No. of teachers with Ph.D as the highest qualification | 3 | 7 | 10 |
| No. of teachers with M.Phil as the highest qualification | 1 | 1 | 2 |
| No. of teachers with PG as the highest qualification | 53 | 30 | 84 |
| Total no. temporary teachers | | | |
| No. of teachers with Ph.D as the highest qualification | nil | 2 | 2 |

| | | | |
|--|---|---|---|
| No. of teachers with M.Phil as the highest qualification | | | |
| No. of teachers with PG as the highest qualification | 5 | 3 | 8 |
| Total no. of part-time teachers | | | |
| No. of teachers with Ph.D as the highest qualification | | | |
| No. of teachers with M.Phil as the highest qualification | | | |
| No. of teachers with PG as the highest qualification | | | |
| Total No. of visiting teachers | | | |

| | | |
|-----|---|---|
| 8.5 | Ratio of full-time teachers to part-time/contract teachers | 9.6 : 1 |
| 8.6 | <p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p> | <p>Copy Enclosed – Appendix-VII</p> <p>Copy Enclosed – Appendix-VIII</p> |
| 8.7 | <p>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether: -</p> <p>Self Appraisal Evaluation Peer Review Students evaluation Others (Specify)</p> | In the process of implementation of self appraisal method to evaluate teachers. |
| 8.8 | Institution-wise and Department-wise teachers student ratio (only full time faculty) | 1:2:5 |
| 8.9 | Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- | Yes |

| | | |
|------|--|---|
| | Scale of Pay with all the allowances Professor – Rs. 16,400-22,400 Associate Prof. –Rs. 12,00 – 18,200 Assistant Prof. –Rs 8,000-13,500 Mode of Payment –Cash (Cash/Cheque) | Professor – Rs. 16,400-22,400 Associate Prof. –Rs. 12,00 – 18,200 Assistant Prof. –Rs 8,000-13,500 Mode of Payment –Cash |
| 8.10 | Pay /Remuneration provided to: - Part-Time Faculty –Rs. 175/lecture Temporary Faculty –Rs. 8,000/Month Guest Faculty –Rs. 500/lecture. | Provision for remuneration Part-Time Faculty –Rs. 175/lecture Temporary Faculty –Rs. 8,000/Month Guest Faculty –Rs. 500/lecture. |
| 8.11 | Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other) | No. of residence –4 No. of Rooms – 6 No. of Cubicals – 10 No. of computers – 4 |

G. Infrastructure

| | | |
|-----|--|--|
| 9.1 | Does the University have sufficient space for Land & Building? | Yes |
| 9.2 | Does the University have sufficient class rooms? | Yes |
| 9.3 | Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV) | Appendix-XIV & Appendix-XV |
| a) | Item Description (make and model) | Reference Appendix-XV |
| b) | Location (Department) | Reference Appendix-XV |
| c) | Value (Rs.) | Reference Appendix-XV |
| d) | Present Condition | Reference Appendix-XV |
| e) | Date of Purchase | 2011 |
| 9.4 | Library | 8000 Books, Area-2000 sq ft. |
| a) | Total Space (all kinds) | 80,000 sq ft. |
| b) | Computer / Communication facilities | Computer-20 nos. with Internet facilities. |
| c) | Total no. of ref. Books (Each Department) | Total-8000 Books. |
| d) | All Research journals subscribed on a regular basis | Nil |

| | | |
|-----|---|--|
| 9.5 | Sports Facilities | |
| a) | Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.) | Football, Hockey & Cricket |
| b) | Track for Athletics | |
| c) | Basketball courts | Volleyball |
| d) | Squash/ Tennis Courts | |
| e) | Swimming Pool (Size) | |
| f) | Indoor Sports Facilities including Gymnasium | Table Tennis, Carrom, and Chess. |
| g) | Any other | |
| 9.6 | Does the University has provision for Residential Accommodation including hostels (boys & girls separately) | Yes, Residential qrts-4, Boys Hostel-5, Girls Hostel-2 |

H. Financial Viability

| 10.1 | Details of the Corpus Fund created by the University Amount – FDR No. Date – Period – (Documentary evidence to be given) | Rs. 565,000,00/- enclosed | | | | | | | | | | | | | | | | |
|--------|---|---|-------------|------|--------------|-------------|--|--|--|--|--|--|--|--|--|--|--|--|
| 10.2 | Financial position of the University (please provide audited income and expenditure statement for the last 3 years) | <table border="1"> <thead> <tr> <th>S. No.</th> <th>Year</th> <th>Income (Rs.)</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> Enclosed in Annexure-XVI | S. No. | Year | Income (Rs.) | Expenditure | | | | | | | | | | | | |
| S. No. | Year | Income (Rs.) | Expenditure | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| 10.3 | Source of finance and quantum of funds available for running the University (for last audited year) Fees – Donations – Loan – Interest – Any other (pl. specify) – | Fees only | | | | | | | | | | | | | | | | |

| | | |
|------|--|-------------|
| 10.4 | What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit Cost calculated excluding the salary component may also be given | Rs. 1373.54 |
|------|--|-------------|

I. Government System

11. Organization, Governance and Management

| | | |
|------|--|--|
| 11.1 | Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution): - Government Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in Appendix-XVII) | |
| 11.2 | Dates of the meetings of the above bodies held during the last 2 years (Enclosed attested copy of the minutes of the meetings) | |
| 11.3 | What percentage of the members of the Board of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other committees. | |
| 11.4 | Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made? | |

J. Research Profile

| | | |
|------|--|------------|
| 12.1 | Faculty-wise and Department-wise information to be provided in respect of the following: - ➤ Student Teacher Ratio ➤ Class Rooms | 15:1 60 |
|------|--|------------|

| | | |
|--|--|--|
| | <ul style="list-style-type: none"> ➤ Teaching labs ➤ Research labs (Major Equipments) ➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged | <p>Physics, Chemistry, Zoology, Botany, Computer, Electronics, Electrical, Digital Communication system lab, Digital Electronics Lab, Data structure lab, Digital System design lab, Micro processor, Mechanical Lab.</p> <p>Annexure-XIV & XV enclosed 490</p> <p>20 Nos.</p> <p>Nil.</p> <p>Nil.</p> <p>Nil.</p> <p>Nil.</p> <p>Nil.</p> <p>Student excursion</p> <p>Student field Visit</p> <p>Educational Workshop.</p> |
|--|--|--|

K. Misc.

13. Details of Non-Teaching Staff

| | |
|------|-------------------------------|
| 13.1 | Details of Non-Teaching Staff |
|------|-------------------------------|

| Name | Designation | Age | Qualification | Scale of Pay | Date of Appointment | Trained Yes/No If Yes, Details |
|------|-------------|-----|---------------|--------------|---------------------|--------------------------------|
| | | | | | | |

(Details to be provided in **Appendix-XVIII**)

| 13.2 | Summary of the Non-Teaching Staff | <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 30%;">Particulars</th> <th style="width: 15%;">Female</th> <th style="width: 15%;">Male</th> <th style="width: 15%;">Total</th> </tr> </thead> <tbody> <tr> <td>Administrative Staff</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group A</td> <td style="text-align: center;">1</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Group B</td> <td style="text-align: center;">1</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Group C</td> <td style="text-align: center;">13</td> <td style="text-align: center;">15</td> <td style="text-align: center;">28</td> </tr> <tr> <td>Group D</td> <td style="text-align: center;">17</td> <td style="text-align: center;">24</td> <td style="text-align: center;">41</td> </tr> <tr> <td>Sub total</td> <td style="text-align: center;">32</td> <td style="text-align: center;">47</td> <td style="text-align: center;">79</td> </tr> <tr> <td>Technical Staff</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group A</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group B</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group C</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group D</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sub total</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Grand Total</td> <td style="text-align: center;">32</td> <td style="text-align: center;">47</td> <td style="text-align: center;">79</td> </tr> </tbody> </table> | Particulars | Female | Male | Total | Administrative Staff | | | | Group A | 1 | 4 | 5 | Group B | 1 | 4 | 5 | Group C | 13 | 15 | 28 | Group D | 17 | 24 | 41 | Sub total | 32 | 47 | 79 | Technical Staff | | | | Group A | | | | Group B | | | | Group C | | | | Group D | | | | Sub total | | | | Grand Total | 32 | 47 | 79 |
|----------------------|-----------------------------------|--|-------------|--------|------|-------|----------------------|--|--|--|---------|---|---|---|---------|---|---|---|---------|----|----|----|---------|----|----|----|-----------|----|----|----|-----------------|--|--|--|---------|--|--|--|---------|--|--|--|---------|--|--|--|---------|--|--|--|-----------|--|--|--|--------------------|-----------|-----------|-----------|
| Particulars | Female | Male | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Administrative Staff | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group A | 1 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group B | 1 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group C | 13 | 15 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group D | 17 | 24 | 41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sub total | 32 | 47 | 79 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Technical Staff | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group B | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Group D | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sub total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grand Total | 32 | 47 | 79 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | | | | |
|------|---|----------|--------|------|-------|
| 13.3 | No. Non-teaching staff category wise | Category | Female | Male | Total |
| | | Sc | 5 | 7 | 12 |
| | | ST | 22 | 19 | 41 |
| | | OBC | 5 | 6 | 11 |
| | | PH | - | - | - |
| | | General | 7 | 10 | 17 |
| | | Total | 39 | 42 | 81 |
| 13.4 | Ratio of Non-teaching staff to students | 1:40 | | | |
| 13.5 | Ratio of Non-teaching staff to faculty | 1:6 | | | |

14. Academic Results

| | | | | | |
|------|---|-------|--------|----------------------------|---------|
| 15.1 | Faculty-wise and course-wise academic results of the past 3 years | | | | |
| | | S.No. | Course | No. of Candidates appeared | Results |
| | | | | | |

15. Accreditation

| | | | | | | | | | | |
|-------|---|--------------------|-------------------------|--------------------|-------------------------|--|--|--|--|-----|
| 15.1 | Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed | N/A | | | | | | | | |
| 15.2 | Whether courses are accredited by NBA? If yes please provide course-wise details as under: - <table border="1"> <tr> <td>S.No.</td> <td>Course</td> <td>Whether Accredited</td> <td>Period of Accreditation</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table> | S.No. | Course | Whether Accredited | Period of Accreditation | | | | | N/A |
| S.No. | Course | Whether Accredited | Period of Accreditation | | | | | | | |
| | | | | | | | | | | |
| 15.3 | Other Accreditations, if any | N/A | | | | | | | | |

| | | |
|------|--|--|
| 15.4 | Any other information (including special achievements by the University which may be relevant for the University) | Students are awarded - UGC fellowship |
|------|--|--|

16. Strength and Weaknesses of the University

| | | |
|------|------------------------------|--|
| 16.1 | Strengths of the University | State of Art Infrastructure facilities and qualified Faculties |
| 16.2 | Weaknesses of the University | Not Sufficient Power Supply and Water |

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulations.

The above information is also posted on the website of the University [www._____](#)

Signed and sealed by the Head of the Institution

Appendix-I (Composition of the Society/Trust):

| Name | Address | Occupation | Designation in the Society/Trust |
|------------------------|---|-------------------|---|
| Dr. Chandra Mohan Jha. | “Swasti Niwas”, Crenoline Falls, Barik, Shillong – 793001, Meghalaya | Educationist | Chairman |
| Shri. Gopal Jha | “Swasti Niwas”, Crenoline Falls, Barik, Shillong – 793001, Meghalaya | Educationist | Treasurer |
| Shri. Govind Jha. | “Swasti Niwas”, Crenoline Falls, Barik, Shillong – 793001, Meghalaya | Educationist | Secretary |
| Smti. Indurani Jha. | “Swasti Niwas”, Crenoline Falls, Barik, Shillong – 793001, Meghalaya | Educationist | Trustee |

Appendix-VIII:

| Programme | Sanctioned Intake | Actual enrolment |
|-------------------------|---|------------------|
| UG | Arts -60/Subject Commerce-60 Science-20/Subject | Total-406* |
| PG | Arts -100/Subject Commerce-100 Science-15/Subject | Total-851* |
| Diploma | 60/Branch | Total-242 |
| PG Diploma | nil | nil |
| Certificate course | 1000 | 700 |
| M.Phil | 30 Nos. in each courses | Total-45* |
| Ph.D | 50 Nos. in each courses | Total-490* |
| Any other (Pl. Specify) | | |

(*) Indicates the number of enrolment in all the courses under UG, PG, Diploma, M.Phil and Ph.D Programme respectively.

Appendix-IX:**Current number of a academic programmes/courses offered by the University. (2012-2013)**

| Programme | | Sanctioned Intake | Actual enrolment |
|---------------------------------------|-------------------------|-------------------|------------------|
| UG | BA | 60 | 44 |
| | B.Com | 60 | 33 |
| | B.Sc | 60 | 10 |
| | B.Lib | 60 | 17 |
| | BBA | 60 | 30 |
| | BCA | 60 | 12 |
| | B.Ed | 100 | 100 |
| | B.Tech | 360 | 250 |
| PG | MA (Khasi) | 30 | 6 |
| | MA (Economics) | 100 | 52 |
| | MA (Education) | 100 | 100 |
| | MA (Sociology) | 100 | 92 |
| | MA (History) | 100 | 100 |
| | M.Sc (Chemistry) | 20 | 13 |
| | M.Sc (Computer Science) | 20 | 15 |
| | M.Sc (Zoollogy) | 20 | 8 |
| | M.Sc (Physics) | 20 | 17 |
| | MA (Geography) | 100 | 87 |
| | MA (English) | 100 | 100 |
| | MCA | 30 | 25 |
| | M.Com | 100 | 49 |
| | MBA | 60 | 13 |
| | MTTM | 60 | 6 |
| | MA (Pol. Sc) | 100 | 100 |
| | MA (Hindi) | 60 | 13 |
| | MSW | 100 | 51 |
| <u>Diploma course in Engineering:</u> | | | |
| a) Civil | | 60 | 50 |
| b) Mechanical | | 60 | 55 |
| c) Electrical | | 60 | 42 |
| d) Computer Science | | 60 | 45 |
| e) Electronics & Communication | | 60 | 50 |
| Certificate course | | 1000 | 700 |
| M.Phil | (Sociology) | 30 | 15 |
| | (Economics) | 30 | 15 |
| | (History) | 30 | 15 |

| | | | |
|------|-------------------------|----|----|
| Ph.D | (Sociology) | 50 | 40 |
| | (English) | 50 | 50 |
| | (Economics) | 50 | 45 |
| | (Political Science) | 50 | 45 |
| | (Management) | 50 | 50 |
| | (Computer Science) | 50 | 10 |
| | (Environmental Science) | 50 | 15 |
| | (Commerce) | 50 | 40 |
| | (Linguistic) | 50 | 30 |
| | (Geography) | 50 | 40 |
| | (Mathematics) | 50 | 10 |
| | (Education) | 50 | 35 |
| | (Zoology) | 50 | 30 |
| | (Botany) | 50 | 30 |
| | (Assamese) | 50 | 20 |

Appendix-XIII:

| FACULTY OF SCIENCE | | | | | | | | | | |
|---|----------------------------|---------------------|-----|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|
| Dean: Dr. B. N. Chakraborty, BVSC & AH, MVSC, Ph.D | | | | | | | | | | |
| Department | Name of the Teacher | Designation | Age | Educational Qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or Adhoc | Scale of Pay | No. of Publications |
| Zoology | Dr. P. S. Raja | Professor & HOD | | Ph.D (Zoology) | | 15.07.2011 | | | | |
| | Dr. M. K. Deb | Visiting Registrar | | Ph.D (Zoology) | | | | | | |
| | Dr. Shampa Deb | Professor (G) | | Ph.D (Zoology) | | | As a Guest Professor | | | |
| | Ms. Evashisha Wanniang | Assistant Professor | 24 | M.Sc (Zoology), UGC NET. | | 12.02.2013 | | | | |
| Botany | Mrs. Zeenu Ahmed. | Assistant Professor | | M.Sc (Botany) | | 14.06.2011 | | | | |
| | Mrs. Shivangni Chakraborty | Assistant Professor | 26 | M.Sc (Bioinformatics) | | 15.03.2012 | | | | |
| Chemistry | Dr. E. Karim | Professor & HOD | | Ph.D (Chemistry) | | 15.07.2011 | | | | |
| | Mrs. R. Sharma | Lecturer (G) | | M.Sc (Chemistry) | | | As a Guest Lecturer | | | |
| | Mr. Leishingam. Lunglo. | Assistant Professor | 27 | M.Sc (Chemistry) | | 01.11.2011 | | | | |
| | Ms. Sabita Kanungo. | Assistant Professor | 46 | M.Sc (Chemistry) | | 26.08.2011 | | | | |
| Physics | Mrs. Rupa Dey | Assistant Professor | 38 | M.Sc (Physics) | | 07.03.2012 | | | | |
| | Ms. Jyoti Pr Bora | Lecturer (G) | | M.Sc (Physics) | | | As a Guest Lecturer | | | |
| Mathematics | Mr. M S Aktar | Assistant Professor | | M.Sc (Mathematics) | | | | | | |
| | Mr. H Bhagavati | Lecturer (G) | | M.Sc (Mathematics) | | | As a Guest Lecturer | | | |
| | Mr. Hemanta Kalita | Assistant Professor | | M.Sc (Mathematics) | | | | | | |
| Environmental Studies | Mr. Dannyson Sawkmie | Assistant Professor | | M.Sc (EVS) | | 01.11.2011 | | | | |
| | Mrs. Arpita Bhattacharjee | Assistant Professor | | M.Sc (EVS) | | 15.07.2011 | | | | |

| FACULTY OF TECHNOLOGY | | | | | | | | | | |
|---|------------------------|-------------|-----|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|
| Dean/Principal, Dr. P. K. Dutta, B.E(GU), M.Tech (IIT, Kharagpur), Ph.D (ISU, USA) | | | | | | | | | | |
| Department | Name of the Teacher | Designation | Age | Educational Qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or Adhoc | Scale of Pay | No. of Publications |
| Computer Science & Engineering & Information Technology | Mr. Partha Bhowmik | Lecturer | | | | 12.05.2009 | | | | |
| | Mr. Ainul Choudhury | Lecturer | | | | 14.04.2011 | | | | |
| | Mr. Dhruvajit Adhikary | Lecturer | | | | 20.05.2011 | | | | |
| | Mr. Ranjan Das | Lecturer | | | | 14.06.2011 | | | | |
| | Mr. Manoj Kumar Barman | Lecturer | | | | 08.02.2009 | | | | |
| | Ms. Ila Nath | Lecturer | | | | 10.02.2009 | | | | |
| | Ms. Dhariti Bordoloi | Lecturer | | | | 02.09.2009 | | | | |
| | Mrs. Reena Baruah | | | | BE (CSE) | | 20.05.2011 | | | |
| | Ms. K. Chakraborty | | | | BE (CSE) | | 22.06.2011 | | | |
| Mr. Mridul Das | | | | M.Tech | | 29.11.2011 | | | | |

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|---|---------------------------|-----------------------|----|--------------------|--|------------|--|--|--|--|
| | Ms. Arjit Adhikary. | Demonstrator | 27 | MCA | | 25.10.2011 | | | | |
| | Ms. Poonam Kumari Rajput. | Demonstrator | 27 | MCA | | 01.09.2011 | | | | |
| | Mr. Tuton Paul | Demonstrator | 26 | MCA | | 01.08.2012 | | | | |
| | Ms. Srirupa Paul | Demonstrator | 24 | B.Tech (IT) | | 01.09.2012 | | | | |
| | Ms. Naimisha Klalita | | | BE (CSE) | | 14.04.2011 | | | | |
| | Mr. Ramen Choudhury | | | ME (CSE) | | 12.07.2011 | | | | |
| Electronics & Communication Engineering | Ms. Ankumoni Bora | Lecturer | | | | 14.07.2011 | | | | |
| | Dr. B Baishya | Professor | | Ph.D (ECE) | | 03.05.2011 | | | | |
| | Mr. Hemem Ch. Medhi | Lecturer | | M.Sc (Elect) | | 08.02.2009 | | | | |
| | Ms. Himadri Duwarah | | | | | 14.06.2011 | | | | |
| | Mr. Mazharul Islam | | | | | 17.08.2011 | | | | |
| | Mr. Dipankar Mudoi | | | | | 13.07.2011 | | | | |
| | Ms. Babita Devi | | | BE (ECE) | | 01.09.2008 | | | | |
| | Mrs. Nazeen Ahmed | | | | | 22.06.2011 | | | | |
| | Ms N N Begun | | | M.Sc (EL. Sc) | | 08.06.2011 | | | | |
| | Ms. Antara M Barua | | | M.Sc (EL. Sc) | | 18.08.2007 | | | | |
| | Ms. J B Mazumder | | | M.Sc (Electronics) | | 09.10.2006 | | | | |
| | Ms. Barnalee Sarma | | | M.Sc (EL. Sc) | | 07.08.2006 | | | | |
| Electrical Engineering | Ms. Gitima Bhattacharya | | | | | 22.06.2011 | | | | |
| Mechanical Engineering | Dr. P K Dutta | Professor & Principal | | Ph.D USA | | | | | | |
| | Mr. Kaushik Hazarika | | | B.E (Mechanical) | | 12.04.2011 | | | | |
| | Mr. Arup Baishya | | | | | 05.07.2011 | | | | |
| | Mr. Maidul Islam | | | | | 19.07.2011 | | | | |
| Civil Engineering | Mr. Tridip Gogoi | Lecturer | | B.E (Civil) | | 10.05.2011 | | | | |
| | Mr. Pankaj Sharma | Lecturer | | B.E (Civil) | | 22.06.2011 | | | | |

FACULTY OF COMMERCE & MANAGEMENT
Dean, Dr. Hem Chandra Baruah, Ph.D

| Department | Name of the Teacher | Designation | Age | Educational Qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or Adhoc | Scale of Pay | No. of Publications |
|-----------------------|--------------------------|-------------------------------------|---------------------|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|
| | Dr. H C Baruah | Professor | 62 | Ph.D | | 15.09.2011 | | | | |
| Commerce & Management | Mr. Mohammad Rahmatullah | Assistant Professor | 33 | M.Com | | 01.08.2010 | | | | |
| | Mrs. Kyntu Phawa | Assistant Professor | 30 | M.A (Political Science), LLB | | 12.09.2011 | | | | |
| | Dr. K Deka | Vice-Principal/ Associate Professor | 47 | Ph.D (Management) | | 13.09.2010 | | | | |
| | Dr. Manjeet Kaur Kaushal | Associate Professor | 50 | Ph.D | | 17.06.2010 | | | | |
| | Mr. K K Thakur | Assistant Professor | | M.Com | | 25.07.2002 | | | | |
| | Mrs. Lawanhun Rodborne. | Assistant Professor | 35 | M.P.M | | 23.09.2010 | | | | |
| | Ms. Rilinda Niller. | Assistant Professor | 28 | M.B.A | | 28.04.2011 | | | | |
| | Ms. Manmohan Kaur Tedwal | Assistant Professor | 31 | PGDBM | | 02.04.2012 | | | | |
| | Ms. Reveka Sultana | Assistant Professor | 27 | M.Com | | 01.08.2010 | | | | |
| | Mrs. Menuka Sharma | Assistant Professor | 37 | M.Com(HRM) | | 22.10.2011 | | | | |
| | | Ms. Arpita Dutta | Assistant Professor | | MBA | | 15.09.2008 | | | |
| | Mr. Amal Sharma | Lecturer (G) | | BE, MBA | | | As a Guest Lecturer | | | |

FACULTY OF ARTS
Dean (Incharge), Dr. Gita Pyal, Ph.D (Sociology)

| Department | Name of the Teacher | Designation | Age | Educational Qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or Adhoc | Scale of Pay | No. of Publications |
|-------------------|---------------------------|-----------------------------------|-----|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|
| Economics | Ms. Sharli Sinha. | | | M.A (Economics) | | 14.06.2011 | | | | |
| | Ms. Mousumi Chakraborty | | 30 | M.A(Economics) | | 30.03.2012 | | | | |
| Education | Mrs. Evangelyne Lyndem. | | | | | | | | | |
| | Ms. Kalpana Rana. | | 26 | M.A (Education) | | 21.03.2012 | | | | |
| English | Mr. Biswanath Liensang | | 33 | | | 09.03.2011 | | | | |
| | Ms. Ibansara Mylliemngap. | | 26 | M.A(English & Folkloristics), UGC | | 13.04.2012 | | | | |
| | Ms. Mona Yalmo | | 26 | M.A (English) | | 24.09.2012 | | | | |
| | Mrs. Jnanashree Bordoloi | | 41 | M.A (English) | | | | | | |
| Geography | Mr. Abhijit Adhikary | | | | | | | | | |
| | Ms. Kulhi – u Mero | | | | | | | | | |
| History | Mr. V. S. Soreimi | | 27 | M.A(Geography), M.Phil, UGC NET. | | 03.04.2012 | | | | |
| | Mr. Sujoy Dey | | 46 | M.A(History), M.Sc (Ecology & Environment) M.Phil | | 27.04.2010 | | | | |
| | Ms. Jamuna Sharma | | 27 | M.A (History) | | 18.05.2011 | | | | |
| Khasi | Ms. K Gangmei | | 27 | M.A (History), PGDCA | | 16.09.2011 | | | | |
| | Ms. Evaliza Khongsit | | 29 | M.A (Khasi), B.Ed | | | | | | |
| | Ms. Ibanylla L Thongni | | | | | | | | | |
| Library Sc | Ms. Magrita Hinge | | 28 | M.A (Khasi) | | 26.08.2011 | | | | |
| | Ms. Ibamelada Majaw | | 30 | M.Lib Sc | | 17.08.2011 | | | | |
| Political Science | Mrs. Fairlycia Syiem | | 37 | M.Lib Sc | | 01.10.2012 | | | | |
| | Dr. T Das Gupta. | Visiting Professor, In-charge HOD | | Ph.D (Political Science), LLB | | | | | | |
| | Mr. R. Longmei | | | | | 01.08.2010 | | | | |
| | Mr. Paolenthang Khongsai. | | 37 | M.A (Political Science), UGC NET(Political Science) | | | | | | |
| Social Work | Dr. Robert Tulor | | 32 | M.A (Political Science), Ph.D, UGC NET | | 23.08.2012 | | | | |
| | Ms. Nancy Gangte | | 25 | M.S.W | | | | | | |
| | Ms. Halleynia Sahkhar | | 27 | M.S.W, UGC NET. | | 24.08.2012 | | | | |
| Sociology | Mr. Robert Benjamin Dhar | | 27 | M.S.W | | 07.11.2012 | | | | |
| | Dr. Gita Pyal | | 44 | M.A(Sociology), M.Phil, Ph.D, UGC NET. | | | | | | |
| | Mrs. Akilarisha Lyngdoh | | | | | | | | | |
| | Dr. Crossthang Sanate | | 45 | M.A (Sociology), M.Phil, Ph.D | | 12.02.2013 | | | | |
| | Ms. Swarnali Basumatary | | 32 | M.A(Sociology) | | | | | | |
| | Ms. Amanda Pariat | | 29 | M.A (Sociology), M.Ed, UGC NET | | 01.09.2011 | | | | |

Appendix-XVIII:

Details of the Non Teaching Staff:

| Name | Designation | Age | Qualification | Scale of Pay | Date of Appointment | Trained Yes/No If Yes, Details |
|---------------------------------|---------------------------|-----------|------------------------------------|------------------|---------------------|--------------------------------|
| Dr. Juban K B Kharpuri | Controller of Examination | 32 | MBA, Ph.D | Rs 20,000/- | 01.09.2009 | - |
| Mr. Gautam Saha | Accountant | 42 | Higher Secondary | Rs 9000/- | 20.01.2011 | - |
| Ms Evaliza Khongsit | Librarian | 28 | M.A, B.Ed | Rs 4500/- | 01.10.2010 | - |
| Mr. Chanpreet Sing Kaushal | Technician | 26 | Aircraft Maintenance Engineer, MBA | Rs 8000/- | 01.03.2012 | - |
| Mr. Rajendra G C | Counsellor | 27 | M.A | Rs 6000/- | 01.07.2011 | - |
| Mrs. Leonora Rumnong | PA to Chancellor | 28 | B.Com | Rs 7000/- | 04.06.2012 | - |
| Mr. Garry Kurkalang | PA to V.C/Registrar | 24 | B.A | Rs 4500/- | 02.04.2012 | - |
| Miss. Rashmi Bhandari | Account Executive | 27 | B.Com | Rs 5000/- | 20.02. 2012 | - |
| Miss. Moushmi Paul | Account Executive | 24 | B.Com | Rs 6000/- | 08.08.2011 | - |
| Ms. Eucipleda Laloo | Account Executive | 32 | B.A | RS 6000/- | 01.07.2011 | - |
| Mrs. Eucivia Lyngdoh Mawphlang | Asst. Librarian | 27 | B.A | Rs 3000/- | 01.03.2012 | - |
| Mrs. Faylinia | Office Assistant | 29 | Matriculate | Rs 5500/- | 16.09.2011 | - |
| Ms. Emarricia Syiem | Office Assistant | 29 | M.A | Rs 6000/- | 14.12.2011 | - |
| Mrs. Asifa Nongrum | Office Assistant | 25 | M.A | Rs 6500/- | 04.06.2011 | - |
| Mrs. Dafinisha Lyngdoh Nongpiur | Office Assistant | 28 | | Rs 5500/- | 03.03.2010 | - |

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|-------------------------------|-------------------------|-----------|--------------|------------------|-------------------|---|
| Ms. Mardalin Nongkhlaw | Office Assistant | 26 | B.A | Rs 5000/- | 04.09.2012 | - |
| Mrs. Kyntiew Jyrwa | Office Assistant | 28 | M.A | Rs 4000/- | 30.07.2012 | - |
| Ms. Yvettee Ranee | Office Assistant | 34 | B.A | Rs 4500/- | 21.09.2012 | - |
| Mr. Clyde Andrew Nongrum | Office Assistant | 25 | B.Com | Rs 4500/- | 01.06.2012 | - |
| Ms. Cordelia Pakma | Cleaner | 37 | Under-Matric | Rs 3500/- | 10.08.2010 | - |
| Mrs. Wansi Kharkongor | Cleaner | 36 | VIII Passed | Rs 3000/- | 02.08.1999 | - |
| Mrs. Ibapalei Lyngdoh | Cleaner | 33 | IX Passed | Rs 2000/- | 03.12.2012 | - |
| Mr. Bestarroy Nongpluh | Peon | 23 | B.A | Rs 3000/- | 08.10.2012 | - |
| Mr. Shyam Sunar | Peon | 25 | IX Passed | Rs 3500/- | 01.02.2011 | - |
| Balraj Singh | Peon | 25 | B.A | Rs 3000/- | 01.11.2012 | - |
| Mr. Manoj Kr Tiwary | Peon | 32 | | Rs 3500/- | 01.06.2011 | - |