

Advertisement No.45/2026

University Grants Commission, New Delhi, invites online applications for empanelment of the Standing Counsel(s) and Panel Advocate(s) to represent UGC before the Hon'ble Supreme Court of India/High Courts/Tribunals/ Commissions/ District Courts and other judicial bodies across the Country.

Information regarding eligibility criteria, Qualifications, Fee Structure and other details can be accessed from www.ugc.ac.in/tenders/jobs. The last date for filling the online application is **08.03.2026**.

Secretary, UGC

Empanelment of Standing Counsel(s)/ Panel Advocate(s) to represent University Grants Commission (UGC) before the Hon'ble Supreme Court of India/High Courts/Tribunals/ Commissions/ District Courts and other judicial bodies across the country.

1. Empanelment of Standing Counsel/ Panel Advocate(s)

The University Grants Commission (UGC) has been constituted under the provisions of the University Grants Commission Act, 1956 (Act No.3 of 1956), which came into force w.e.f. 05/11/1956 proposes to engage Standing Counsel(s)/ Panel Advocate(s) to represent the Commission before the Hon'ble Supreme Court of India/High Courts/Tribunals/ Commissions/ District Courts and other judicial bodies for the tenure of three years which may extended for another one year on the basis of performance. The Interested Counsels/ Law firms which are desirous to be considered for empanelment and have adequate experience in dealing with legal matters pertaining to academics/ education/ autonomous bodies may apply online by assessing the link i.e. www.ugc.ac.in/tenders/jobs. The last date for submission of online application is 08.03.2026. _

The Counsel engaged by UGC will fall into two categories viz.: -

- a) Standing Counsel (s)
- b) Panel Advocate (s)

Qualification for each category will be as under: -

A. Standing Counsel: In order to be eligible for appointment as Standing Counsel, a person Should:

- I. Be enrolled as an advocate with the Bar Council.
- II. Having a minimum of ten years of relevant experience in handling Civil/Service cases. Preference will be given to counsels who have dealt earlier with cases pertaining to academic/education institutions and statutory/autonomous bodies.

B. Panel Advocate: In order to be eligible for appointment as Panel Advocate, the person should:

- I. Be enrolled as an advocate with the Bar Council
- II. Having a minimum of five years of relevant experience in handling Civil/Service cases. Preference will be given to the counsels who have dealt earlier with cases pertaining to academic/education institutions and statutory/autonomous bodies.

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2- Duties of the Advocate/Counsel

The Counsel shall perform the following duties:

- I. Represent UGC before the Hon'ble Supreme Court of India/High Courts/Tribunals/ Commissions/ District Courts and other judicial bodies;
- II. Provide legal advice to UGC on civil, service and such other matters arising in the course of administration of the commission as are referred to him/ her including:
 - a) Examination and drafting of legal documents;
 - b) Drafting of applications, petitions etc, to be filed in various courts of Law;
 - c) Prompt removal/ curing of defects in appeals/petitions filed; as may be pointed out by the registry;
 - iii. Apply for the copy of judgment from the court in the cases attended by him/her and supply the copy of judicial pronouncements at the earliest but not later than Three days from the date of order (excluding the time taken by the court in preparation of the copy);
 - iv. If required, render all assistance to Special or Senior Counsel engaged in a particular case before the Supreme Court, High Courts and other judicial bodies;
 - v. Keep UGC informed and updated on all important developments in the designated cases, dates of hearing, order of the court on the date of its pronouncement, supplying copy of judgments etc;
 - vi. Furnish monthly statement about the cases represented by him/ her before the High Court or any other authority and their outcomes.
 - vii. Perform such other duties of legal nature which may be assigned to him/ her by UGC.
 - viii. When any case attended to by him/her is decided against the Commission, give considered opinion regarding the advisability of filing an appeal from such a decision not later than Three working days of the order.

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3- General instructions

- a. The Advocate/counsel shall not advise any party or accept any case against the UGC in which he/she has appeared or is likely to be called upon to appear for a advise which is likely to affect or lead to litigation against the UGC;
- b. If the Advocate/counsel happens to be a partner of a firm of lawyers or solicitors, it shall be incumbent upon the firm not to take up any case against the UGC in Supreme Court of India/High Courts/Tribunals/ Commissions/ District Courts and other judicial bodies or any case arising out of those cases, e.g. appeals and revisions;
- c. Effective Hearing means a hearing in which either one or more parties involved in the case are heard by the Court /Tribunal/ Commission on the facts or law of the case. If the case is mentioned by the other side and adjourned or only when directions are given or only judgment is delivered by the Court/ Tribunal/ Commission, the same shall be a non-effective hearing;
- d. In case where on the request of the Ministry of Education, interests of UOI have also to be protected, no extra fees shall be paid to the advocate to watch and safeguard the interests of Ministry of Education or UOI.

4- Right to private practice

The Advocate/Counsel will have the right of private practice, which should not however, interface with the efficient discharge of work of UGC but he / she shall not to advise, hold briefs or appear against UGC before any authority tribunal or court of law.

If the Advocate/counsel happens to be a partner in a firm of lawyers or solicitors, it will be incumbent on the firm, not to take up any case against UGC in any court or law or;

Any other case arising in other courts out of cases pertaining to UGC e.g. appeals and revision in the High Court or the Supreme Court.

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5-Termination of appointment/ resignation

UGC reserves the right to terminate the appointment/empanelment of a Advocate/Counsel with one month's notice in writing without assigning any reason. The Counsel may also resign from the Commission by serving one month's notice.

UGC is free to engage any advocate of its own choice, and an empaneled Advocate / Counsel shall make no claim that he/ she alone should be entrusted with UGC's legal matter(s).

6. Tenure of Engagement

The Advocate/Counsel will be engaged for a period of three years initially which may be extended for another one year on performance basis.

7- Schedule of fee and allowances

Fees for Standing Counsel and Panel Advocates in Hon'ble Supreme Court of India/High Courts/Tribunals/ Commissions/ District Courts and other judicial bodies, etc.*

<u>S.No.</u>	<u>Item of Work</u>	<u>Rates</u>
1.	Fee for appearance in Supreme Court	Rs.9,000/- per case per day (for effective hearing); Rs. 1000/- per case per day (for non-effective hearing subject to a maximum of 5 hearings)
2.	Fee for appearance in High Court	Rs. 4,000/- per case per day (for effective hearing); Rs. 1000/- per case per day (for non-effective hearing subject to a maximum of 5 hearings)
3.	Fee for appearance in Tribunals/ Commissions	Rs. 3,000/- per case per day (effective hearing); Rs.1,000/- per case per day (for non-effective hearing subject to a maximum of 5 hearings)
4.	Fee for appearance in District Courts/ Subordinate Courts	Rs. 2,500/- per case per day (effective hearing); Rs.1,000/- per case per day (for non-effective hearing subject to a maximum of 5 hearings)

5.	Fee for drafting SLP/ Writ Petition/ Transfer Petition/Counter Affidavit	Rs.5,000/-
6.	Fee for drafting Additional Affidavit/ Miscellaneous Applications etc.	Rs.4,000/-
7.	Fee for Legal Opinion	Rs.4,000/-
8.	Fee for Filing appeals (revision/review on behalf of UGC	RS.6,000/- per case
9.	Clerkage	10% (no clerkage will be paid on simple adjournment)
10.	Miscellaneous Charges	As per Actual (on production of Bills/Receipts)
11.	Similar/Identical cases	Where in two or more cases involve substantially identical questions of law or facts and where the main difference is in the names, addresses of the parties concerned, amount of money involved, etc., and/or where common or identical judgments are delivered, irrespective of the fact that all the cases are heard together or not, the Counsel/Advocate shall be paid the full amount in the main case and Rs.250/-per case per effective hearing for each of the connected case(s). SLP /petitions of appeal arising out of one common judgement or order will be considered as one case, if they are heard together;