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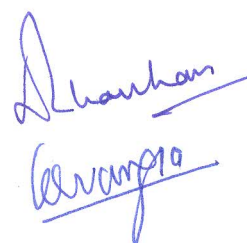
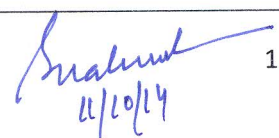
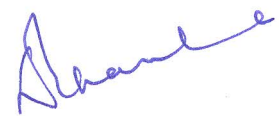
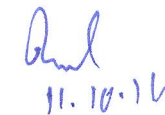
Annexure-II

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT -
STATE PRIVATE UNIVERSITIES**

Part – I Preliminary

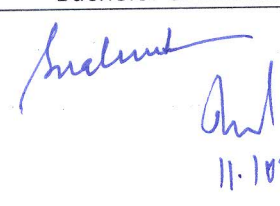
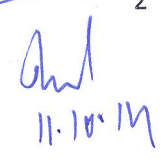
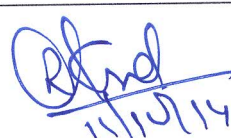
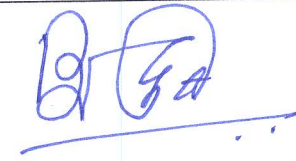
(i)	Constitution Of the Expert Committee	Expert Committee Constituted Vide UGC letter No. F.8 – 3/2012/(CPP – 1/PU) dated July 15, 2013 consisting of the followings members: Prof. H P Dikshit, Former VC, IGNOU (Chairman), New Delhi Prof. Vinay K Nangia, IIT, Roorke Dr. Ramesh Chander Kuhad, University of Delhi South Campus, New Delhi Prof. S K Dube, IIT Kharagpur, Kharagpur Prof. S. Naseem Ahmad, Jamia Millia Islamia, New Delhi Prof. D S Chauhan*, Uttrakhand Technical University, Dehradun Dr. Kanta Batra, Deputy Secretary, UGC, New Delhi *AICTE vide its letter No. F . No. 3 – 005/ UB / Nomination / PVT- Univ/ NIITs/2013 dated May 27, 2013 informed that Prof. D S Chauhan, AICTE nominee would be assisted by the following experts in line with the provisions of MHRD letter no. F -1-31/ 2006 TS II dated 7.03.2007: Prof. Shine N Das, College of Engg. Kerela Prof. K B Akhilesh, Indian Institute of Science, Bangalore Prof. K G Sharma, Govt, Engg. College, Ajmer Ar. Kavita Jain, Architect, Jawahar Nagar, Jaipur
(ii)	Dates of the Visit	Oct 09 – 11, 2014
(iii)	Any other Information (Non-participatory members, any special factor or situation / difficulties relevant to the expert	Prof. K B Akhilesh, Indian Institute of Science, Bangalore could join the Committee on 11 th October, 2014..

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Part B – Introduction

(i)	Brief Introduction of the University (refer 1.1. of the Format)	THE NIIT UNIVERSITY, NEEMRANA was established on October 13, 2009 vide Ordinance No. 4 of the Government of Rajasthan. Subsequently on April 04, 2010 vide Rajasthan Gazette Notification No. F.(11) Vidhi/2/2010 THE NIIT UNIVERSITY, NEEMRANA (ALWAR) ACT, 2010 (Act No. 5 of 2010) passed by the Legislative Assembly of the Rajasthan Government. The sponsoring NIIT Institute of Information Technology, New Delhi registered (Reg. No. S-52976 of 2005) under Societies Registration Act (Central Act No. 21 of 1860) at New Delh, is a not for profit organization.(Copy enclosed at Appendix-I of Annexure I) Distinguished educationist and present Chancellor of BHU Dr. Karan Singh is also the Chancellor of NIITU. Following are Vision and mission statements of the University Vision To be the role model of learning, research, innovation and sustainability, for the knowledge society University Mission • To deliver distinctive education through the pioneering use of technology. • To develop superior talent through partnerships with industry and society. • To promote research, discovery and entrepreneurship through collaborative action. • To build responsible citizens of the world, by instilling a culture of seamlessness in all facets of life. The University has also identified the following Core Principles. • Industry-linked • Technology-based • Research-driven • Seamless
(ii)	Date of Establishment (refer 1.4 of the format)	University was established vide Government of Rajasthan Ordinance No. 4 dated October 13, 2009 and subsequently enacted by the Government of Rajasthan under Act No. 5 of 2010 dated April 03, 2010 vide Rajasthan Gazette Notification No. F.(11) Vidhi/2/2010
(iii)	Brief Description of the University and its Faculties / Course	NIIT. University is a fully residential University operating from the Academic Year 2009-10. Instead of subject specific Departments the Act of the University identifies the following disciplines for academic transactions and innovations. • Bioinformatics And Biotechnology – Doctor of Philosophy, Master of Technology in Bioinformatics, Bachelor of Technology in Biotechnology • Computer Science and Engineering - Bachelor of Technology, Master of Technology, Doctor of Philosophy • Educational Technology – Master of Technology, Doctor of Philosophy, Bachelor of Education, Master of Education

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		- Business Management – Master of Business Administration At present the University offers the following programmes : 1. B. Tech. – Biotechnology, Computer Science & Engineering, Electronics and Communication Engineering 2. M. Tech. – Educational Technology, Geographic Information System 3. MBA – Finance & Banking, Marketing, HR, Information Technology, Finance. 4. Ph. D.
iii)	Brief description of the Trust / Society that Governs the Univ.	NIIT University, Neemrana is a not for profit organization sponsored by the society, NIIT Institute of Information Technology registered under Societies Registration Act (Central Act No. 21 of 1860) at New Delhi. (Reg. No. S-52976 of 2005) Copy of Registered MOA & Composition of Society enclosed as Appendix I of Annexure I.

Part – III – Summary Report

A	Legal Status	
(i)	Is the University duly registered under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format)	Yes, University has been enacted by the Government of Rajasthan vide Act No. 5 of 2010 dated April 03, 2010 vide Rajasthan Gazette . Notification No. F.(11) Vidhi/2/2010 as required in UGC Regulations Copy of THE NIIT UNIVERSITY, NEEMRANA (ALWAR) ACT, 2010 (Act No. 5 of 2010) is enclosed at Appendix II of Annexure I.
(ii)	Is the Trust / Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, If any?	Yes, the Society involved in promoting University is NIIT Institute of Information Technology and is focused on promoting educational activities only.

B. Organization Description

	Does the University abide by UGC Regulations on Off Campus Centres	University does not have any off campus centre.
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C. Academic Activities

(i)	Are the courses Offered by the University narrowly focused or adequately diverse?	Adequately focused
(ii)	Are the list of courses for the award of degree as per the Section 22 of the UGC ACT. 1956	Yes
(iii)	Is the sanctioned intake as per the norms /intake sanctioned by the concerned Statutory Council(s) / UGC?	Yes.
(iv)	Whether courses run are approved by the concerned Statutory Council (s) ?	The university did not seek approval of courses by statutory bodies as the university has been setup under

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		state Act.
(v)	Are there adequate support facilities for students, especially disadvantaged students ? (refer 4.5 of the format)	For physically challenged students ramps exist. For academically weak students special teaching aids are provided. University also provides for Financial assistance and scholarships on the basis of academic merit.
(vi)	Are the students adequately informed? (refer 4.7 and 4.8 of the format)	Yes, students are adequately informed by Website, General Circulars, Notices, Nucleus (ERP), Digital Library, emails, letters and All Hands Meetings
(vii)	Is there a Grievance Redressal Mechanism and is that working properly? (refer 4.9 of the format)	Following Grievance Redressal mechanism has been functional a. Anti - Ragging Committee b. Anti - Sexual Harassment Committee c. Grievance Redressal Committee
(viii)	Is the University following proper procedure for formulating and revision of curriculum on periodic basis? (refer 5.1. to 5.4 of the format)	Yes. Revision, changes and up-gradation of the curriculum are initiated and suggested by the concerned Course In- charge through SAAM. (Sub-Area Academic Monitoring) Committee and are then processed through Academic Council and the BOM.
(ix)	How regular, fair and transparent is the examination system? (refer 5.7 to 5.14)	University follows continuous evaluation system. It is fair and transparent to students. Some other noteworthy features are: i. SAAM monitors regularity and fairness of evaluation ii. Parents can monitor the performance of their Wards on Parents Portal. iii. There is a provision for student to appeal to Examination Committee if so desired. However, there has been substantial delays in declaration of results

D. Admission Process

(i)	Does the University follow fair and transparent procedure for admission? (refer 6.1 and 6.7 of the format)	The University is admitting students through combination of their academic performance in qualifying examination(s) followed by interaction. These interactions are recorded. The results are shared with students via email and offer letters issued. University admission process is shared on University website.
(ii)	Do any special reservation on quota follow clearly laid down policy?	University follows the regulations of the Government of Rajasthan, which do not require NU to follow the reservation policy.

E. Fee Structure

(i)	Are the students sufficiently informed about the fees and charges payable	The students are informed through website, Admission Offer letter and during admission counseling process
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure?	The University is not charging any fees over and above the publically stated fee structure.

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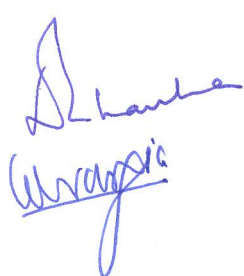
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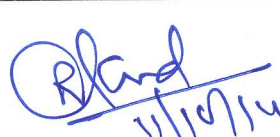
(iii)	Is the mode of fees collection transparent or are there complaints of payment without receipts?	Mode of fees collection is totally transparent and students are given receipts for fee payment. University accepts fee payment Online, or Cheque, Cash, DD, NEFT/RTGS RTGS
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	In general the University Fees are reasonable, however the fee for MBA per annum is Rs. 4.20 lakh which seems to be on somewhat higher side.
(v)	Is the fee structure based on a policy or guidelines laid down by the Government.	Yes.
(vi)	Is there any indication of the University being run solely or primarily for commercial gains.	No. University balance sheet clearly shows that there is no commercial angle whatsoever.

F. Faculty

(i)	Does the University follow pay scales and services conditions laid down by the UGC?	The University does not follow the service conditions or scales or selection process as per UGC guidelines, although overall payment made to the faculty in general are almost of the same level. But the appointment letters do not mention the period of probation, conditions for CAS etc.
(ii)	Is the faculty well qualified and well trained for the courses? (if required, please make comments separately for each faculty department)	In general the Faculty fulfills at least the minimum qualifications as prescribed by the UGC / AICTE. Teachers are in general competent to teach the courses. But due to deficiency in number of faculty, it is difficult to ensure quality of education. However, there is a need to engage more faculty with strong research credentials.
(iii)	Is the proportion of permanent faculty adequate or is the university being mainly run by the deploying contractual faculty / guest faculty / part time faculty?	No. There are 46 full time faculty in position and two more such faculty members have been appointed and are likely to join. But, unfortunately there are 28 part time Visiting Faculty. This is not conducive to sound academic transactions for quality education.
(iv)	Has the University followed due process for recruitment of faculty	The posts are advertised in Newspapers, on websites and applications are processed through Selection Committees which need to be more well spread including experts from well known Institutions.

G. Infrastructure






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(i)	Are the following infrastructure facilities adequate? a. Land and Buildings b. Class Rooms c. Laboratories and equipment d. Library e. Sports Facilities f. Residential g. Accommodation including hostels	See Annexure-A (see Appendix 28 of Annexure I also) In general Laboratories are adequate for teaching except that for the courses in Electronics and Computer Engineering. The University has adequate facility for sports like Football, Basketball, Volleyball, Hockey and Cricket etc. There is good Gym Facility There are two Girls Hostel and Two Boys Hostels and some residential facility for Bachelor/Married faculty (6 faculty in number), DELNET network is also available. The University is well developed fully barcoded books, more than 7000 books, e-books, 6000 e-journals, 122 periodicals (89 National and 23 International) and has plan to develop Learning Resource Centre.
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H. Financial Visibility

(i)	Does the university have adequate and independent funds?	Revenue has gone up from Rs.7.77 crore in 2012 to Rs.19.82 crore in 2013 to Rs.27.85 crore in 2014. Operating expenditure has gone up from Rs.16.10 crore in 2012 to Rs.22.20 crore in 2013 and Rs.27.16 crore in 2014. Interest payment has come down from Rs.19.26 crore in 2012 to Rs.13.37 crore in 2013 and Rs.9.38 crore in 2014. This shows that income on revenue account is increasing and interest payment declining ensuring viability of the University.
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I. Governance System

(i)	Are various authorities and adequate Responsible for the governance of the University in place and working regularly and properly?	Yes. The following important units have been functioning as per Act and statutes :Board of Management, Academic Council, Finance Committee However, in the absence of a full time Registrar and adequate administrative staff, the academics are also involved in routine administrative work of the university.
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J. Research Profile

(i)	How would you rate the research Profile of the University in terms of Research orientation, environment, Facilities and output? (please give comments separately On faculties and department)	The University is in its fifth year of existence, and it was expected that some reasonably visible research groups should have started emerging. However, only few faculty members published papers in reputed refereed journals. For promotion of research the university has launched a Scheme of payment of an honorarium up to Rs 50,000/- pa per teacher for quality research publications. A seed grant is also provisioned for Faculty Led Research
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K. Miscellaneous

(i)	Is the Non-teaching staff adequate, Well qualified and paid as per the Norms of the concerned State Government?	Yes
(ii)	Do the academic results show	Yes

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	Evidence of independent and Rigorous evaluation prior to the issue of degrees?	
(iii)	Has the University obtained Necessary and desirable Accreditations?	No. The University is in its initial stages of development, but this is high time that they should move forward for accreditation.

L. Strength

(i)	Strengths of the University	1. The University is residential in nature. 2. University has developed collaboration with some Industries 3. University holds monthly workshop for Faculty Development Programmes. 4. The University has offered system to encourage the participation of students in different University activities (Leadership Development). 5. The University has an active Community Connect Programme for students 6. University has a policy to support the faculty by giving initial grant for initiating Research. 7. University encourages the faculty for quality research by making provision of a token honorarium up to Rs. 50,000/- pa for papers published in well known refereed journals 8. The Campus is fully Wi-fi 9. There is an ambitious objective to promote seamless academic and social development leading to breaking barriers of subject disciplines 10. The university has a unique distinction in developing geothermal coupled comfort with preservation of environment. 11. The location of the University is adjacent to an area in which Japanese and Korean industries are coming up 12. The university has appreciable sports facility 13. The introduction of M. Tech. programme in Educational Technology is appreciated.
(ii)	Weaknesses of the University	1. There is a serious shortage of faculty especially at senior level of Professor / Associate Professor and regular full time faculty 2. Residence for faculty and other staff is inadequate 3. The University should focus on its expansion ensuring holistic development by focusing on social sciences, Arts, Fine Arts, Liberal Arts 4. At present most of the Ph. D. students are also the faculty members and the University has not been able to attract enough full time research students from outside 5. Transport facility for students and faculty between the town and the campus is inadequate 6. The research labs are not adequately equipped. 7. There is no central instrumentation facility.

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Part – IV – Recommendations

A. General Observations and suggestions

(Please avoid repetitions of the point mentioned above)

1. The University should meet out the shortfall of faculty in various disciplines as indicated below:
Professional Courses: 3 Professors, 8 Associate Professors and 37 Assistant Professors
Basic Sciences: 3 Assistant Professors.
2. There is urgent need to develop adequate residential facility for teaching and non-teaching staff.
3. There is need to build research labs by strengthening equipment.
4. The University should start M. Tech. programme in Bio-technology.
5. The University should have active collaboration with larger number of industries.
6. The University has evolved courses around Electrical Science discipline but lacks the disciplines like Mechanical, Civil and Chemical Engineering. In view of coming up of Japanese and Korean Industries in the area adjacent to the university campus, courses in disciplines as mentioned above should also be introduced..
7. The University should evolve strategy to impart more practical training to the students by industrial participation.
8. The University should have active Students Placement Cell.
9. The University should appoint a regular Registrar and Controller of Examination to speed-up administrative and examination work.
10. The University should focus on its expansion ensuring holistic development by focusing on social sciences, Arts, Fine Arts, Liberal Arts

B. Operations/ recommendations which require satisfactory compliance by the University before issue of Approval Letter

1. The University should meet out the shortfall of the minimum faculty required by UGC/AICTE in various disciplines as indicated below:
Professional Courses: 3 Professors, 8 Associate Professors and 37 Assistant Professors
Basic Sciences: 3 Assistant Professors.
2. There is urgent need to develop adequate residential facility for teaching and non-teaching staff.
3. There is need to build research labs by strengthening equipment.
4. The University should start M. Tech. programme in Bio-technology.
5. The University should have active collaboration with larger number of industries.
6. The University has evolved courses around Electrical Science discipline but lacks the disciplines like Mechanical, Civil and Chemical Engineering. In view of coming up of Japanese and Korean Industries in the area adjacent to the university campus, courses in disciplines as mentioned above should be introduced.
7. To improve placement of the students in Japanese and Korean industries being developed in the neighbourhood of the campus, the university should initiate language courses in Japanese and Korean Languages
8. The University should evolve strategy to impart more practical training to the students by industrial participation.
9. The University should have active Students Placement Cell.
10. The University should appoint a regular Registrar and Controller of Examination to speed-up administrative and examination work.
11. The University should focus on its expansion ensuring holistic development by focusing on Social Sciences, Arts, Fine Arts and Liberal Arts
12. University should amend the statutes for terms and conditions of service of teachers as per UGC Guidelines

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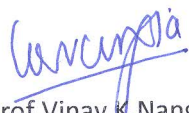
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- C. Final Recommendations: The University should be granted Approval Letter Subject to compliance 1-12 in Section B above.



(Prof.H.P.Dikshit)

Chairman 11.10.14



(Prof.Vinay K.Nangia)

Member



(Dr.Ramesh Chander Kuhad)

Member



(Prof.S.K.Dube)

Member



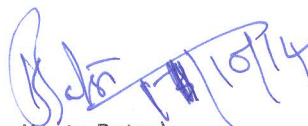
(Prof.Naseem Ahmad)

Member



(Prof.D.S.Chauhan)

Member Nominated by AICTE



(Mrs. Kanta Batra)

Coordinating Officer

11, October, 2014