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Annexure-II

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT -
STATE PRIVATE UNIVERSITIES**

Part – I - Preliminary

(i) Constitution of the Expert Committee	1	Prof. G K Mehta Former VC – Allahabad University & Former Director – IUAC, New Delhi	Chairperson
	2	Dr. Archana Thakur Deputy Secretary, UGC	coordinating officer
	3	Prof. R C Thakran Head, CAS Department of History University of Delhi, Delhi	Member
	4	Prof. Shahid Abbas Abbasi Fellow, National Academy of Sciences Head, Centre for Pollution Control & Environmental Engineering Pondicherry University, Pondicherry	Member
	5	Prof. L Suganthi Head, Department of Management Studies Anna University, Chennai	Member
	6	Dr. S C Singh Director, H N Bahuguna Central University Uttaranchal.	Member
	7	Prof. Vijaykumar Uttam Matai Vadodara	Nominee of Architecture
	8	Prof. D R Goel Former Head, CASE (Education) M S University, Vadodara	Nominee of NCTE
	9	Prof. N S Vyas VC, Rajasthan Technical University, Kota	Nominee of AICTE
	10	Prof. Rajesh Bhatt Prof of Computer Science and Engg. Indian Institute of Technology, Delhi	Member AICTE
	11	Dr. Rajesh Gupta Professor, Visvesvaraya National Institute of Technology, Nagpur	Member AICTE
	12	Dr. S S Dambhare Head, Department of Electrical Engg College of Engineering, Pune	Member AICTE





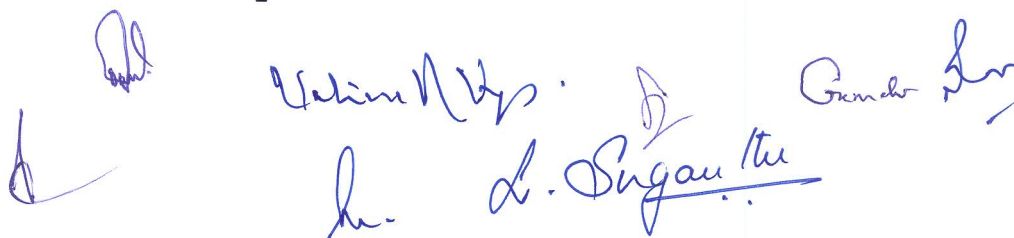





		13	Dr. A Ramraju Department of Mechanical Engineering National Institute of Technology, Calicut	Member AICTE
		14	Ar. Hemant Patel Vadodara	Member AICTE
(i)	Date(s) of the visit	18 th and 19 th Feb 2015		
(i)	Any other information (Non-participation of members, any special factor or situation/ difficulties relevant to the report	Nil		

Part – II - Introduction

(i)	Brief introduction of the University (refer 1.1 of the format)	Navrachana University was established through the Gujarat Private Universities Act, 2009.
(ii)	Date of establishment of the University (refer 1.4 of the format)	The University was established in 2009
(iii)	Brief description of the University and its faculties/courses	The University presently has four schools namely- School of Science and Education with BSc-BEd, BEd, MEd and PhD and a new Program - BSc+ Interdisciplinary; School of Environmental Design and Architecture provides Bachelor of Architecture and Interior Design; School of Engineering and Technology offers Bachelor of Mechanical, Electrical and Civil Engineering; and School of Business and Law offers BBA. BBA-Law, MBA , BCA and MCA. All educational Programs follow modular, semester-wise curricula and allow taking courses that cut across program boundaries.
(iv)	Brief description of the Trust/Society that governs the University	The Navrachana Education Society (NES) is a registered Charitable Trust established in 1965. It is headed by a Board of Trustees comprising of educationists, philanthropists



		and administraton.
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Part – III – Summary Report

A. Legal Status

(i)	Is the University duly established under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format)	The University is established under the Gujarat Private Universities Act, 2009.
(ii)	Is the Trust/Society involved in promoting the University sufficiently focussed on educational activities and independent of their business or any other interest, if any?	Yes, Navrachana Education Society is actively involved in promoting the University and is focused on educational activities. The Education Activities of the Trust are independent of any other business or pecuniary interests.

B. Organization Description

(i)	Does the University abide by UGC Regulations on off-campus centres Yes No Not applicable (refer 2.4 of the format)	Not applicable
(ii)	Does the University abide by UGC Regulations on off-Shore campus centres Yes No Not applicable (refer 2.5 of the format)	Not applicable
(iii)	Does the University offer courses under distance mode with the approval of competent authority of the Government of India? Yes No Not applicable (refer 2.6 and 2.7 of the format)	Not applicable

C. Academic Activities

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Dr. Suganthe

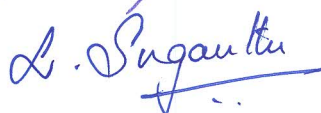
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(i)	Are the courses offered by the University narrowly focussed or adequately diverse?	The courses offered by the University include Engineering, Management, Computer, Education etc. It offers Choice Based Credit System as well as Inter Disciplinary and Extra Mural Courses
(ii)	Are the list of courses for the award of degree as per the Section 22 of the UGC Act, 1956?	All courses except one course are as per Section 22 of the UGC Act. The B. Design course which is not as per Section 22 has been informed to UGC as required under the Act. BSc plus is not recognised degree.
(iii)	Is the sanctioned intake is as per the norms/intake sanctioned by the concerned Statutory Council(s)/UGC?	No
(iv)	Whether courses run are approved by concerned Statutory Council(s)?	Wherever applicable the courses are run based on approval of the concerned Statutory Councils
(v)	Are there adequate support facilities for students, especially for disadvantaged students? (refer 4.5 of format)	Appears adequate.
(vi)	Are the students adequately informed? (refer 4.7 and 4.8 of the format)	The students are adequately informed through the means of the University website as well as by brochures and other means
(vii)	Is there a Grievance Redressal Mechanism and is that working properly? (refer 4.9 of the format)	There are several committees formed for this purpose and include – Disciplinary and Antiragging committee, The Women Cell, The Internal Complaints Committee for Sexual Harassment.
(viii)	Is the University following proper procedure for formulation and revision of curriculum on periodic basis? (refer 5.1 to 5.4 of the format)	The University has an Academic advisory Boards (Board of Studies) for each program as well as an Academic Council .The meetings of the bodies are few and far between.
(ix)	How regular, fair and transparent is the examination system? (refer 5.7 to 5.14)	The answer sheets after review and examination are shared and discussed with the students. Reevaluation facility of answer sheets is available.

D. Admission Process



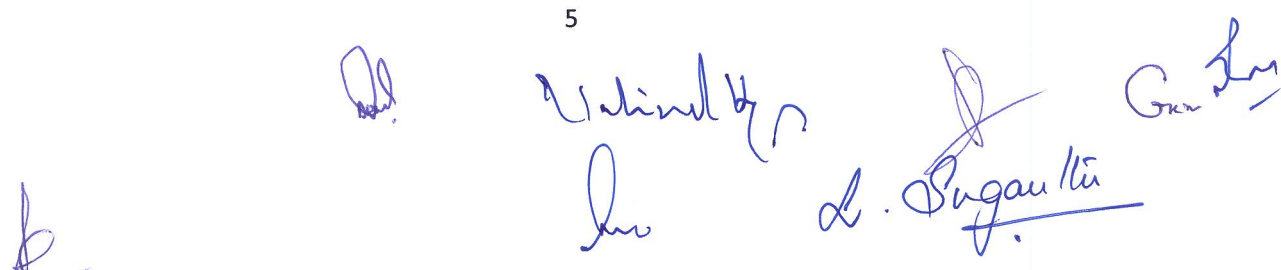

(i)	Does the University follow fair and transparent procedure for admission? (refer 6.1 and 6.7 of the format)	- For B Tech and B Arch program the admission is through the State Government ACPC committee norms - For other programs the admission is through a merit based admission
(ii)	Do any special reservation on quota follow clearly laid down policy?	Special reservation process for underprivileged students are as per state government norms which are adhered to for B. Tech and B. Arch programs

E. Fee Structure

(i)	Are the students sufficiently informed about the fees and charges payable?	Yes, the fee structure and other charges payable are available on the University website and are also available on the prospectus.
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure?	For B Tech and B Arch program the fees are charged as per the recommendation of the Fee Regulatory Committee set up by the Government of Gujarat. For other courses the fees are decided by the Management Committee as per the provisions of the statutes and ordinances of the University
(iii)	Is the mode of fees collection transparent or are there complaints of payments without receipts?	Fee is collected through draft, cash or through bank deposits for which a receipt is issued. No complaints has been reported.
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	Yes ,the fees appears reasonable as per Government of Gujarat norms.
(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	It is as per government of Gujarat norms.
(vi)	Is there any indication of the University being run solely or primarily for commercial gains?	There is no indication

F. Faculty

(i)	Does the University follow Pay	The UGC pay scales are not followed and in most of
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	Scales and service conditions laid down by the UGC?	the cases the amount is declared as a consolidated amount								
(ii)	Is the faculty well qualified and well trained for the courses? (if required, please make comments separately for each faculty/department)	The University has only 4 professors, 5 associate professors and rest assistant professors The break up is as follows: <table><tr><td>Total Faculty</td><td>54</td></tr><tr><td>Ph. D</td><td>21</td></tr><tr><td>Post Graduate</td><td>30</td></tr><tr><td>Graduate (Teaching assistants)</td><td>3</td></tr></table>	Total Faculty	54	Ph. D	21	Post Graduate	30	Graduate (Teaching assistants)	3
Total Faculty	54									
Ph. D	21									
Post Graduate	30									
Graduate (Teaching assistants)	3									
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?	No, The University does not have adequate permanent faculty and the student faculty ratio is not in line with expectations from a new University as per UGC norms.								
(iv)	Has the University followed due process for recruitment of faculty?	Yes. The appointments have been made by announcing the vacancies in Newspapers, Websites etc and interview and selection conducted by constituted selection committees.								

G. Infrastructure

(i)	Are the following infrastructure facilities adequate? ➤ Land and Buildings ➤ Class Rooms ➤ Laboratories and equipment ➤ Library ➤ Sports facilities ➤ Residential accommodation including hostels	The University does not have adequate land and built up area of Academic Block as required under guidelines for a urban area university.
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H. Financial Viability

(i)	Does the University have adequate and independent funds?	The University seems to have adequate funds: Corpus Fund : Rs. 1 crore Receipt number : 16286 dated 21.06.12 Other Funds: Rs. 1 lac Receipt number: 914040008275891 Dated 5.3.2014 Loans : Rs. 15.5 crores from Navrachna Educational Society.
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I. Governance System

(i)	Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly?	Following statutory Bodies are involved in governance: Board of Governors Board of Management Academic Council Academic Advisory Boards No finance committee is there.
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J. Research Profile

(i)	How would you rate the research profile of the University in terms of Research orientation, environment, facilities and output? (please give comments separately on faculties and departments)	Research profile and facilities are far from adequate. Inadequacy for collaboration should be overcome through tie ups with the industries prevalent in Gujarat state
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K. Miscellaneous

(i)	Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State Government?	Most of the non teaching staff are contractual. Payment is not adequate.
(ii)	Do the academic results show evidence of independent and rigorous evaluation prior to the issue of degrees?	Yes
(iii)	Has the University obtained necessary and desirable accreditations?	The University becomes eligible for accreditation only in 2016

L. Strength and Weaknesses of the University

(i)	Strengths of the University	1. Well developed infrastructure at UG level 2) Located within the city of Vadodara. 3.) Well intended academic programs. 4) Enthusiastic faculty.
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		5) Emphasis on interdisciplinary education. 6) Enthusiastic administration staff.
(ii)	Weaknesses of the University	Practically no infrastructure for PG and doctoral research Extra-curricular facilities needed Hospital facility needs improvement Sports facility needs improvement Payments not as per UGC norms

Part – IV – Recommendations

- A. General Observations and suggestions**
(please avoid repetitions of the point mentioned above)
1. University needs to develop interdisciplinary programmes.
 2. There should be regular board of Studies meetings in the departments to review and update syllabi.
 3. Efforts should be made to develop research laboratories.
 4. Adequate facilities for Sports, Hostel and Library needs to be created.
 5. Administration building should be made separate with proper administrative system.
 6. Students intake should be specified for each course.
 7. Faculty cadre ratio and pay scales should be as per UGC norms.
- B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter**
As above
- C. Final Recommendations**
(whether the University should be granted Approval Letter/ Approval Letter subject to compliance / Should not be granted Approval Letter)

The approval may be granted subject to compliance.

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L. Suganthu

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Nalini K. S.

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Signatures of the Expert Committee Members



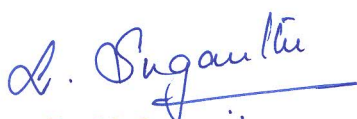
Prof G K Mehta



Prof R C Thakran



Prof SA Abbasi



Prof L Suganthi



Prof S C Singh



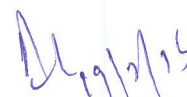
Prof V U Matai



Prof D R Goel



Prof S N Vyas



Dr Archana Thakur

