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University Grants Commission  
BahadurshahZafarMarg  
New Delhi-110002

No. F.173-2/2014(IC)

November, 2014

**(AS PER LIST ATTACHED)**

**Sub: Interview for Commonwealth Medical Fellowship tenable in the United Kingdom for the year 2015- Medical.**

Sir/Madam,

With reference to your application on the above subject, I am to request you to attend the interview for **Commonwealth Medical Fellowship** tenable in the United Kingdom for the year 2015 on **28<sup>th</sup> November, 2014 at 10:00 a.m. in the UGC Head Office, Bahadur Shah Zafar Marg, New Delhi – 110 002.**

You are requested to bring the following documents, in original, and give it to the UGC representative at the time of reporting at UGC Office, **if not done earlier** :-

1. The applicants whose application has not been forwarded earlier through the Vice-Chancellors/the Executive Head may kindly bring two sets of application duly forwarded and stamped by the Vice-Chancellor/the Executive Head (**Section-3 of the application**) in the specified Commonwealth Scholarship Commission's form which can be downloaded from the website i.e. <http://bit.ly/cscuk-medical-fellowships>. **Please note, in case of College/University teachers, the nomination must be recommended by the Vice-Chancellor only. In other cases, the Executive Head/Director/Dean, as the case may be, may make the nominations duly stamped.**
2. A copy of the admission notice received from the chosen Institution in U.K. which would help in securing the placement at the chosen institute.
3. Doctors whose fellowships involve clinical, radiological or laboratory involvement with the care of patient in UK will need registration with General Medical Council. Before being able to sponsor a doctor for registration with General Medical Council, the Commonwealth Scholarship Commission in UK needs to be satisfied that the doctor meets the standards expected in the UK. **ONE OF THE REFEREES WHO KNOW THE APPLICANT SHOULD INCLUDE ANSWERS TO THE QUESTIONNAIRE ENCLOSED HERewith. THIS COMPLETED QUESTIONNAIRE BY THE REFEREE IS TO BE BROUGHT AT THE TIME OF INTERVIEW.**

**No TA/DA will be paid for attending the interview. Interview is likely to continue for the whole day.**

A line in confirmation by fax/speed post/e-mail would be highly appreciated.

The interview schedule is also available on UGC website [http://www.ugc.ac.in/ugc\\_ic.aspx](http://www.ugc.ac.in/ugc_ic.aspx)

Yours faithfully,

**(Mriganka Sekhar Sarma)**  
**Education Officer**

**PS: Kindly make your own stay arrangements, if required.**

## Questionnaire to be completed by one of the referees

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Doctors whose Scholarship or Fellowship will involve clinical, radiological or laboratory involvement with the care of patients in the UK will need Registration with the General Medical Council. Before being able to sponsor a doctor for Registration with the General Medical Council, the Commonwealth Scholarship Commission in the UK needs to be satisfied that the doctor meets the standards expected in the UK. One of the referees who knows the applicant well, and who is neither a spouse nor a partner of the applicant nor a first, a second or a third degree relative of the applicant, should include the answers to the following questions in the reference. The questions are derived from the General Medical Council's booklet Good Medical Practice obtainable from [http://www.gmc-uk.org/guidance/good\\_medical\\_practise/index.asp](http://www.gmc-uk.org/guidance/good_medical_practise/index.asp)

### **Good clinical care**

1. Has data generated by audit called into question his/her clinical competence in the last 3 years?
2. Have there been any formal complaints about his/her clinical care in the last 3 years?

### **Maintaining good medical practice**

3. Does he/she keep his/her professional knowledge and skills up to date?

### **Teaching and training**

4. Does he/she ensure that his/her trainees are appropriately supervised?

### **Relationships with patients**

5. Does he/ she respect patients' dignity and privacy?
6. Does he/ she give patients information in a way that they can understand?
7. Does he/she respect the rights of patients to be fully involved in decisions about their care?

### **Working with colleagues**

8. Has he/she discriminated against colleagues on grounds either of sex or race or disability?
9. Does he/she recognize the limits of his/her professional competence?

### **Probity**

10. Is he/she honest and trustworthy?
11. Do his/her personal beliefs prejudice his/her patient's care?

### **Health**

12. Do you have reason to believe that his/her health affects either the care he/she gives to patients or other aspects of his/her work?