



UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
35-FEROZE SHAH ROAD
NEW DELHI-110 001

F.No. UGC/DEB/SCDL/Pune/MAH/2016

Speed Post

Dated: July, 2016

The Registrar,
Symbiosis Centre for Distance Learning,
Symbiosis Bhavan,
1065-B, gokhale Cross Road, Model Colony
Pune-411016.

65 JUL 2016

Sub: Recognition for offering programmes in Open & Distance Learning (ODL) mode from academic year 2016-17 - regarding.

Sir/Madam,

This is in reference to your proposal submitted for consideration of recognition in response to UGC letter no12-3/2016 (DEBIII) dated 21.03.2016 and subsequent interface meeting attended by your University/Institutions. In this regard, I am directed to inform that it has been decided to accord recognition to your institution to offer certain programmes through distance mode for one academic year i.e. 2016-17 subject to strict adherence and compliance of the conditions mentioned in this letter.

2 The university shall scrupulously abide by the following terms and conditions, while offering the programmes through distance learning mode in accordance with the Affidavit dated 27.5.2016, duly notarised and signed by Sh. Namdeo Ananda Kumbhar, Registrar of the University, submitted to the Commission vide letter dated 01.06.16 by hand submitted.

3 The recognition accorded to the institution will be valid only for the programmes/courses as mentioned in the list attached with this letter.

- i) The University shall offer only those programmes through Open and Distance Learning (ODL) mode, which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the apex regulatory bodies in the country.
- ii) It is the responsibility of the University to follow the norms prescribed by the concerned regulatory body/ies such as UGC, AICTE, NCTE/any other and also seek its/their prior approval, wherever required.
- iii) The University shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.

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- iv) The nomenclature of all the programmes to be offered under distance mode shall be strictly as per UGC/AICTE Regulations.
- v) No teacher education programme shall be offered without prior approval of the NCTE (as per new NCTE regulations, 2014)
- vi) The Ministry of HRD's directions prohibiting B.E/ B.Tech through distance mode vide its letter dated 29.07.2009 shall be adhered to strictly.
- vii) The programmes in Engineering and Technology e.g. B.E/ B.Tech/ Diploma and courses in Medicines/ Nursing/ Physiotherapy etc. are not allowed and the University will not be offering the same.
- viii) The university shall refrain from offering such programmes that are not allowed to be offered, through distance mode by the respective apex body/ies.
- ix) No online programme leading to award of Degree/ Certification shall be offered by the University, until a policy is framed and approved by UGC in this regard.
- x) The minimum duration of a programme, offered in ODL mode shall not be less than the minimum duration of similar programme offered through the regular mode. nomenclature of programme and the minimum eligibility criteria for admission should be as per UGC norms and Regulations.
- xi) The University shall run its ODL programmes only in those subjects/ fields which are offered by it through regular mode.
- xii) The university shall have at least one full time faculty member exclusively for coordinating each programme at the headquarters
- xiii) The eligibility conditions for admissions to each course to be offered through distance learning mode shall be as per norms of UGC/AICTE and other regulatory bodies.
- xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012(CPP-II), dated 27th June 2013, a copy of which is also posted on the UGC website www.ugc.ac.in/deb.
- xv) The programmes in distance mode will not be offered through franchising arrangement and /or through any private institution /college
- xvi) The Institution will have necessary infrastructure at its HQ as well as its Study Centres (if any) for conduction of practical work, wherever required.

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4. Moreover, the University shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation 2009.
5. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.
6. It may also be noted that:
- i) If the institution fails to comply with the conditions of recognition for which the Affidavit, as mentioned above has been submitted or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition at any stage. The University will be solely responsible for the same.
- ii) The recognition can be reviewed depending on change of policy w.r.t ODL Regulations or otherwise.
- iii) In case any information, documentary evidence submitted/produced by the University/institution is found to be false or fake at a later stage, the recognition of University/institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the allconsequences arising out of the same.

Yours faithfully,


(Megha Kaushik)
Education Officer

Copy to:

1. The Principal Secretary, Technical & Higher Education, Government of Maharashtra, Mantralaya, Annexe Building, Mumbai, Maharashtra-400032.
2. The Joint Secretary (HE/TEL), MHRD, Govt of India, Shastri Bhawan, New Delhi – 110 001
3. The Member Secretary, AICTE, 7th floor, Chanderlok building, Janpath, New Delhi 110001
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi.
5. Publication Officer (Web), UGC for updating website.
6. Guard file.


(R.I.S Bhardwaj)
Section Officer, DEB

University Grants Commission
Distance Education Bureau

Annexure

List of programmes approved by UGC to Symbiosis Centre for Distance Learning, Pune to be offered through distance mode during the academic year 2016-17 only, as per the terms and conditions contained in the UGC letter F.No.UGC/DEB/SCDL/Pune/Mah/2016 dated July, 2016

S.No.	Name of Programme
1	PG Diploma in Instructional Design
2	PG Diploma in Pre Primary Teachers Training
3	Diploma in Creative Writing in English
4	Diploma in English Language Teaching
5	PG Diploma in Business Administration
6	Certificate Programme in Management Accounting
7	PG Diploma in Retail Management
8	PG Diploma in Customer Relationship Management
9	PG Diploma in Business and Corporate Law
10	PG Diploma in Insurance Management
11	PG Diploma in Export and Import Management
12	Certificate Programme in Entrepreneurship Development
13	PG Diploma in Banking and Finance
14	Corporate PG Diploma in Business Administration
15	PG Diploma in Human Resource Management
16	PG Diploma in International Business
17	PG Diploma in information Technology Management
18	PG Diploma in Technical Writing
19	PG Diploma in Supply Chain Management
20	Certificate Programme in Cyber Law

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(Megha Kaushik)
Education Officer



F.No. UGC/DEB/SCDL/Pune/MAH/2016

Dated: July, 2016

The Registrar,
Symbiosis Centre for Distance Learning,
Symbiosis Bhavan,
1065-B, gokhale Cross Road, Model Colony
Pune-411016.

Subject: *Interface meeting for considering continuation of recognition to offer programmes through distance mode- regarding*

Sir/ Madam,

This is in continuation of detailed proposal submitted by your Institution and subsequent presentation/interaction with the Expert Committee held on 01.06.2016 at UGC office. The matter of continuation of Recognition was assessed by the Expert Committee and its recommendations, duly approved by UGC are as mentioned below:

(Specific Observations made by the Committee)

1. *Proposed new programmes are not considered. There is listing of only 1 new programme but in their presentation there are more new programmes proposed.*
2. *They clarify that there are no study centres outside Pune.*

(General observations made by the Committee)

- The University/Higher Education Institutions running the UG/P.G./Diploma/Certificate course in Science Subject, which obviously involves practicals, are required to have requisite infrastructure and ensure the conduct of practicals.
- The institutions have put the list and schedules of practical's on their website and a copy of the same be submitted to UGC.
- The Universities/Institutions need to furnish an affidavit for infrastructure and imparting practical training to the students as per the requirement of the subject concerned along with the details of faculty engaged.
- University should define the Academic Calendar & upload the same on the Website of the University.

The institution is requested to submit an undertaking, within 15 days of receiving this intimation, that it will comply with above mentioned observations of the Expert Committee and shall submit compliance report to DEB-UGC as early as possible.

Megha Kaushik
Education Officer