



**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI – 110 002**

No. F.10-7/2012 (Admn./A&B)

23rd October, 2012

Office Order No. 291/2012

Dr. K. Gunasekaran, Additional Secretary will discharge the duties and responsibilities of the Secretary, UGC, in place of Dr. Niloufer A. Kazmi, till the regular Secretary of the UGC joins or until further orders whichever is earlier.

This issues with the approval of the Competent Authority.


**(A.K. Dogra)
Joint Secretary**

Copy to:

- 1. All concerned officers, UGC**
- 2. All Officers / Sections, UGC**
- 3. PS to Chairman / Secretary / AS / Director (Admn.) / FA, UGC**
- 4. DS (Admn) / US (Admn) / SO (Admn./A&B) / SO (Admn./C&D) / SO (Gen.Admn.) / SO (R&I), UGC.**
- 5. DS (Finance) / US (FD-I/A&B) / US (FD-I/A&B) / US(FD-II&IV), SO (FD-I/A) / SO(FD-I/B) / SO(FD-II) / SO(FD-IV) / SO (RTI), UGC.**
- 6. All Regional Offices, UGC**
- 7. UGC Office at 35, Ferozeshah Road, New Delhi / NET Office, South Campus of Delhi University, New Delhi – 110 021.**
- 8. Publication Officer, UGC with a request to post this in the UGC Website.**
- 9. Personal File of all concerned officers, UGC.**
- 10. Receptionist / Telephone Operator, UGC.**
- 11. Guard File.**


**(A.K. Dogra)
Joint Secretary**