



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
BAHADUR SHAH ZAFAR MARG
NEW DELHI—110 002



F.No:- 7-5/2013 (FD II)

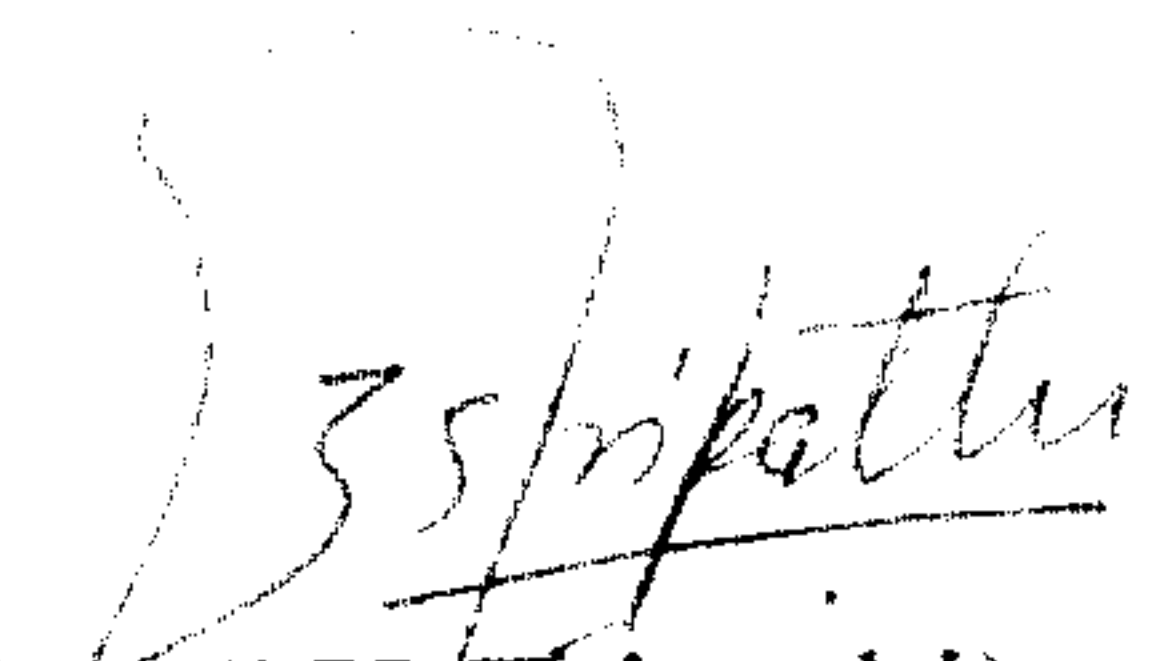
Dated:-26-5/2015

Office Memorandum

Reference is invited to this office memorandum No. 10-1/2008 (FD-II/III) IA Dated July 2013 (Copy overleaf) regarding refund of unutilised grants-in-aid and/or interest through e-mode (RTGS/NEFT).

All the bureaus /divisional heads are requested to advise (by issuing a general circular) all the grantee institutions of their bureau/division to ensure the compliance of instructions contained in O.M. referred herein.

Further, they may also be advised to send a copy of bank fund transfer advice to grants sanctioning authority as well as to Section Officer (FD-II), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-02 for reconciliation and making entries in relevant registers. In such communication, UGC reference i.e. letter no. and date, against which sanction of grants-in-aid was conveyed, must be quoted by the Colleges/Universities/Institutions.


(Dr.J.K.Tripathi)
Joint Secretary

- (1) PS to Chairman/Vice-Chairman/Secretary, UGC.
- (2) All the bureau/divisional heads, UGC.
- (3) All the EO/US, UGC New Delhi.
- (4) Publication officer, UGC (for uploading on UGC website and e-office portal.)



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002

COPY

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No. 10-1/2008 (FD-II/III) IA

July, 2013

OFFICE MEMORANDUM

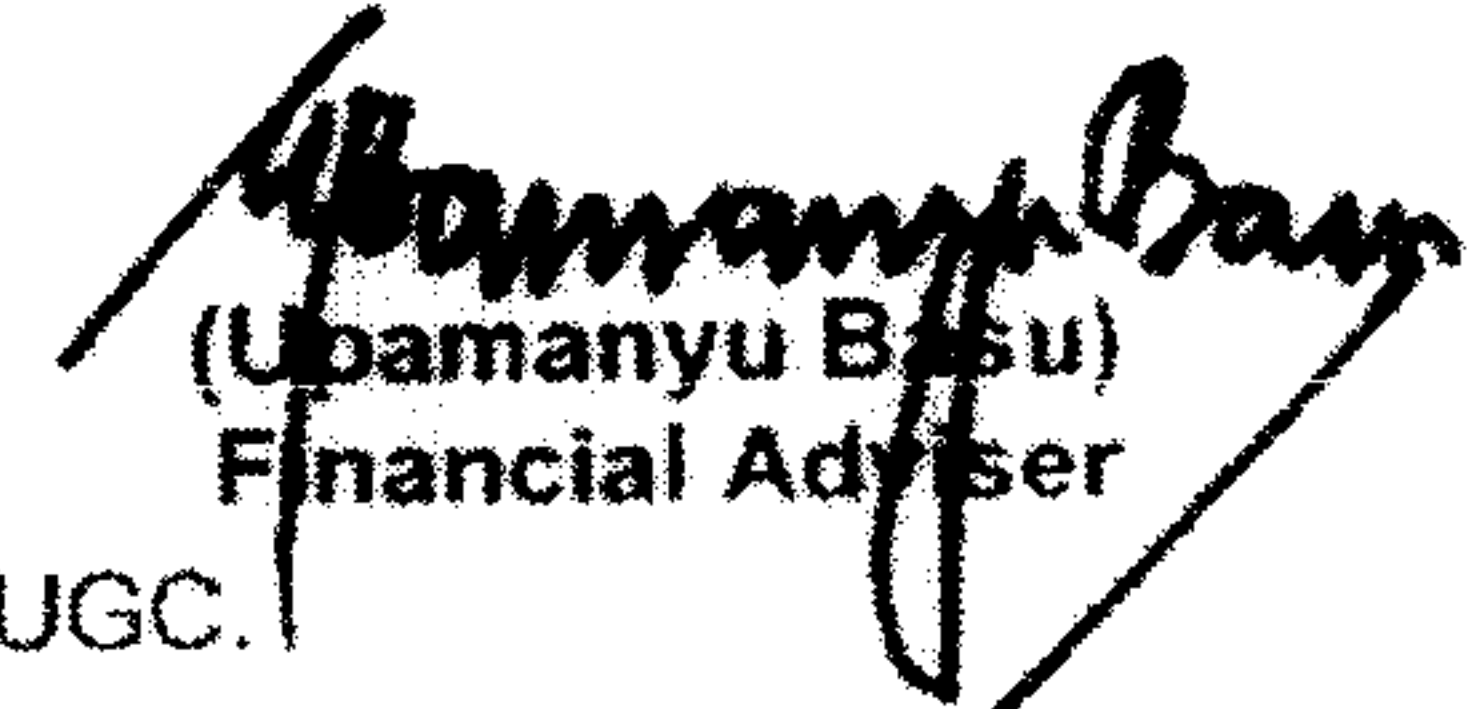
At present, grantee institutions send the refund of unutilized amount of grants-in-aid and interest thereon through physical mode i.e. demand draft or cheque etc. to the grants sanctioning Bureaus. The grants sanctioning Bureaus submit the same in the relevant file and then to Finance Division for removing the DD/cheque from the file and crediting the same to UGC account. In the whole process there are chances of loss of the instrument and also this delays remittances.

This system has since been reviewed and it has been decided that grantee institutions may be advised to remit the amount of grants in aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:-

Name of Bank	Canara Bank
A/C No.	University Grants Commission, New Delhi-110002
Type of Account	0157101017339
IFSC Code	Savings
MICR Code	CNRB 0008627
Holder of Account	110015170
	University Grants Commission, New Delhi

After transfer of funds through e-mode, the grantee institution will send a copy of fund transfer bank advice to grants sanctioning authority & Section Officer (FD-II), UGC, New Delhi for reconciliation and making necessary entries in GIA Register.

All the grants sanctioning Bureaus/Divisions may please note and issue necessary instructions to the concerned grantee institutions.


(Upamanyu Basu)
Financial Adviser

1. All Bureau/Divisional Heads/Branch Officers/Section Officers, UGC.
2. PS to CM./VCM/Secretary/FA/Director (Admn)
3. DS/US (Finance Division)/DS (Admn)/IA/IFD
4. All RO's with the request to issue suitable advice on these lines to the grantee institutions of their regions.
5. Guard File