



Annexure-II

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT
STATE PRIVATE UNIVERSITIES**

Part – I – Preliminary

(i)	Constitution of the Expert Committee: UGC Vide its letter no.F.8-21/2014 CPP-I/PU) dated January 27, 2015 constituted a committee consisting of the Following:	
1	Prof. Sabyasachi Basu Ray Chaudhury Vice Chancellor, Rabindra Bharati University, Emerald Bower Campus, 56A, B.T. Road, Kolkata -700050 (WB)	Chairman
2	Prof. (Dr.) Ravi Shankar Department of Management Studies Indian Institute of Technology, New Delhi - 110 016	Member
3	Prof. A.K. Vashisht Chairperson University Business School, Paniab University, Chandigarh- 160014	Member
4	Dr.J.P. Singh Joorel Dean, Faculty of Mathematical Sciences, University of Jammu, Jammu-180006	Member
5	Prof. Sandeep Kulshreshtha, Director Indian Institute of Tourism & Travel Management Govindpuri, Gwalior – 4740011	Member
6	Prof. M.P. Gupta Prof. of Management Studies Indian Institute of Technology, Delhi New Delhi - 110 016	Member (AICTE nominee and Head of the AICTE team)
7	Dr. Jitendra K. Tripathi Joint Secretary University Grants Commission New Delhi - 110 002	Coordinating Officer
(ii)	Date (s) of visit	April 17-18, 2015
(iii)	Any other information	Nil

	(Non-participation of members, any special factor or situation/difficulties relevant to the report)	
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Part – II – Introduction

(i)	Brief introduction of the University	Indian Institute of Health Management Research (IIHMR) University is a private University established under the Rajasthan State (Act No.3 of 2014) and was notified by the Govt. of Rajasthan, Gazatte (extraordinary) vide Notification No. F.2 (7) vidhi/2/2014 on 26.02.2014. (See Appendix 1 & 2 of Annexure-I). The sponsor of the university is Indian Institute of Health Management Research (IIHMR), Jaipur registered under Society Registration Act, 1958. The Institute was established with a Mission of improvement in standards of health through better management of health care and related research, education, training and consultation, institutional networking in a national and global perspective.
(ii)	Date of establishment of the University	26 th February, 2014 when IIHMR University Act was notified in extra ordinary Rajasthan Gazette (See Appendix-1 of Annexure-I)
(iii)	Brief description of the University and its faculties/courses	IIHMR University is a private university and its focus is on Health and Hospital Management. There are three core activities of the University namely: Research (mainly field work), Education and Training. These three activities cut across its thrust areas: namely Public Health, Health and Hospital Management, Pharmaceutical Management, Population Sciences. The following courses are offered by the University: (a) MBA in Health and Hospital Management (b) MBA in Pharmaceutical Management (c) MBA in Rural Management (d) Master of Public Health (In Collaboration with Johns Hopkins University, Baltimore, USA) (e) Ph.D.
(iv)	Brief description of the	IIHMR Society, the sponsoring body, is

Trust/Society that governs the University	registered under Rajasthan societies Registration Act, 1958. IIHMR Society was established on October 5, 1984.
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Part – III – Summary Report

A. Legal Status

(i)	Is the University duly established under the law and as required in the UGC Regulations?	The University has been established by passing of IIHMR University Act, 2014 at No. 3 of 2014) vide Gazette notification dated 26.02.2014.
(ii)	Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any?	Yes.

B. Organization Description

(i)	Does the University abide by UGC Regulations on off-campus centres.	No off-campus centre.
(ii)	Does the University offer courses under distance mode with the approval of competent authority of the Government of India?	No off-shore campus
(iii)	Does the university offer courses under distance mode with the approval of the competent authority of Govt. of India	The university does not offer courses under distance mode.

C. Academic Activities

(i)	Are the courses offered by the University narrowly focused or adequately diverse?	The courses are narrowly focused, and therefore, require diversity.
(ii)	Are the lists of courses for the award of degree as per the Section 22 of the UGC Act, 1956	Yes.

(iii)	Is the sanctioned intake is as per the norms/intake sanctioned by the concerned Statutory Council (s)/UGC?	Yes.
(iv)	Whether courses run are approved by concerned Statutory Council (s)?	Yes.
(v)	Are there adequate support facilities for students, especially for disadvantaged students?	Not completely and need to be improved.
(vi)	Are the students adequately informed?	Yes.
(vii)	Is there a Grievance Redressal Mechanism and is that working Properly?	Yes. Yet, needs to be improved further.
(viii)	Is the University following proper procedure for formulation and revision of curriculum on periodic basis?	Yes. The university is at a very initial stage.
(ix)	How regular, fair and transparent is the examination system?	Fairly transparent.

D. Admission Process

(i)	Does the University follow fair and transparent procedure for admission?	Yes.
(ii)	Do any special reservation on quota follow clearly laid down policy?	Yes, the University adheres to the policy of the Government on reservations for the students.

E. Fee Structure

(i)	Are the students sufficiently informed about the fees and charges payable?	Yes.
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are the some charges over and above the publically stated fee structure?	Yes.
(iii)	Is the mode of fees collection transparent or are there	No complaints received during the interaction with the students.

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	complaints of payments without receipts?	
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	Appears to be reasonable.
(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	Yes.
(vi)	Is there any indication of the University being run solely or primarily for commercial gains?	No such indication.

F. Faculty

(i)	Does the University follow pay Scales and service conditions laid down by UGC?	No. University is providing its own pay structure in some cases and consolidated salary is given in most of the cases.
(ii)	Is the faculty well qualified are well trained for the courses? (if required, please make comments separately for each faculty/department)	At present, some of the faculty members are without Ph. D. or requisite professional degrees
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?	Being a newly-established university, there are some faculty members, who are working on a regular basis, most of whom are from the legacy of the earlier institution. Therefore, the proportion of permanent faculty needs to be as per UGC norms.
(iv)	Has the University followed due process for recruitment of faculty?	Partially

G. Infrastructure

(i)	Are the following infrastructure facilities adequate? ➤ Land and buildings ➤ Class Rooms ➤ Laboratories and equipment ➤ Library ➤ Sports facilities ➤ Residential accommodation including hostels	The existing infrastructure facilities are adequate. Yes Yes Yes in case of computer lab. However, research labs are missing Yes Yes Yes
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H. Financial Viability

(i)	Does the University have adequate and independent funds?	It is difficult to ascertain as no clear and separate accounts are being maintained by the university. The university came into existence in February 2014. The major transactions i.e fee, salary etc are being operated from the old institute bank accounts. The annual accounts are not being prepared in the name of the university. The position shown represents the status of the funds of the trust/ society and not of the university. The position shown represents the status of the funds of the trust/ society and not of the university. The university should have its own separate operational bank account in which the university fund should be maintained. The university should also have an independent accounting system.
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I. Governance System

(i)	Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly?	Yes
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J. Research Profile

(i)	How would you rate the research profile of the University in terms of Research orientation, environment, facilities and output?	The faculty members are engaged in significant research activities related to different national and international projects. However, research output of the university should be visible in the form of more research publications in journals with high impact factor.
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K. Miscellaneous

(i)	Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State Government?	Adequate and qualified. But not paid as per the Government norms.
(ii)	Do the academic results show evidence of independent and rigorous evaluation prior to the issue of degrees?	Not applicable

(iii)	Has the University obtained necessary and desirable accreditations?	Not applicable
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L. Strength and Weaknesses of the University

(i)	Strengths of the University	a) Very good infrastructure b) Serving in a niche area of health management c) Engaged in projects of the Government of India, WHO and other international agencies d) University's predecessor institute has a brand position
(ii)	Weaknesses of University	a) Faculty and staff salary structure not rational and as per UGC and Government norms b) Absence of academic calendar c) Absence of research laboratories d) Absence of health centre

Part – IV – Recommendations

A. General Observations and suggestions

- i) Accounting system of the university needs to be established, and made separate from the promoting trust/institute.
- ii) The university fund and the institute fund should be kept separate.
- iii) The university logo and name need to be different from the institute logo to avoid misperception regarding the IIHMR, which stands for the **Indian** Institute for Health Management and Research
- iv) The IQAC should be established immediately.
- v) The Sexual harassment Prevention Cell has to be converted to the Internal Complaints Committee.
- vi) The examination and evaluation system require a total overhauling for ensuring a systematic functioning of the academic programmes of the university.
- vii) The university may consider to initiate new academic programmes.
- viii) For formalization of the university-industry relationship, the university should sign MoUs with related organisations.

B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter

- 1) Faculty and staff salary structure should be rationalized as per UGC and Government norms.

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- 2) The academic calendar should be introduced, and made public at the time the beginning of a session.
- 3) Research laboratories should be set up.
- 4) The health centre should be set up.
- 5) Accounting system of the university needs to be established, and made separate from the promoting trust/institute.
- 6) The university fund and the institute fund should be kept separate.
- 7) The university logo and name need to be different from the institute logo to avoid misperception regarding the IIHMR, which stands for the **Indian Institute for Health Management and Research**
- 8) The examination and evaluation system require a total overhauling for ensuring a systematic functioning of the academic programmes of the university.
- 9) The website of the university should provide sufficient information about its faculty, academic programmes, fee structures etc.

C. Final Recommendations

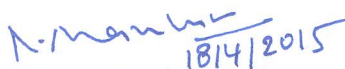
(Whether the University should be granted Approval Letter/ Approval Letter subject to compliance/ should not be granted Approval Letter)

The university should be granted approval letter subject to compliance as at B above.

NAME AND SIGNATURES OF THE EXPERT COMMITTEE


Prof. Sabyasachi Basu Ray Chaudhury
Chairman

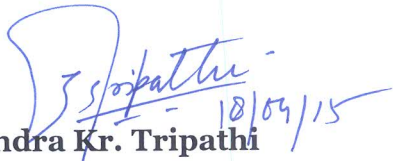

Prof. M.P. Gupta
Member (Nominee AICTE)


Prof. Ravi Shankar
Member


Prof. A.K. Vashisht
Member


Prof. J.P. Singh Joorel
Member


Prof. Sandeep Kulshreshtha
Member


Dr. Jitendra Kr. Tripathi
Co-ordinating Officer

Date: 18th April, 2015

Place: Jaipur