



UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI – 110002

No. F. 1-1/2014(IC)

March, 2014

**The Registrar  
All Indian Universities**

Sir/Madam,

You may be aware that there exists an Indo-German Cultural Exchange Programme under the ambit of item no.1.5 of the exchange programme. **The German Academic Exchange Service (DAAD) and the University Grants Commission (UGC)** in New Delhi have worked out a programme, **“Project based Personnel Exchange Programme” (PPP) 2015-16** designed to intensify the cooperation through funding of scholars who would participate in co-operative research projects primarily in the fields of humanities and social sciences.

This offer will be applicable to those faculty employed at higher educational Universities/Institutions approved under Section 2(f) & 12(B) of UGC Act. The Programme will commence from **01-01-2015**.

The details of the offer, eligibility conditions and funding are enclosed. The information and documents are also available on the UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

The completed applications duly forwarded by the university may kindly be sent to : **“The Section Officer, IC-Section, Room No. 508-A, UNIVERSITY GRANTS COMMISSION, Bahadur Shah Zafar Marg, New Delhi – 110 002 on or before 31<sup>st</sup> May, 2014.”**

Yours faithfully,,

**(Mriganka Sekhar Sarma)  
Education Officer**

Encl: As above

NB : The completed applications be sent by the stipulated date.

**Announcement 2015-16**  
**Project-based Personnel Exchange Programme with India**  
**- Indo-German Joint Research Collaboration -**  
**DAAD / University Grants Commission (UGC)**

**Agreement**

The programme 'Project-based Personnel Exchange' is a bilateral research promotion programme that is a result of the agreement concluded between the German Academic Exchange Service and the University Grants Commission (UGC) in 2006.

**Who are the funding institutions?**

DAAD receives funds for implementing the programme through a budget allocation by the Federal Ministry of Education and Research (BMBWF). On the Indian side the programme is funded by the University Grants Commission (UGC) of the Government of India.

**What are the aims of the programme?**

The aim of the programme is to strengthen the collaboration between Indian and German research groups, who are working jointly on a particular scientific project. The programme 'Project-based Personnel Exchange' envisages, in this connection, financial support for operational mobility. Particular emphasis is thereby accorded to further academic training and specialization of young academics. Concrete objectives have to be mentioned in the application (project description) (including the number and academic status of the persons to be funded). Research collaborations entered into with the intention of initiating further extensive projects, such as the preparation of joint applications meant for submission to any other funding organisation, are highly preferred.

**Which are the target groups?**

Scientists, university professors, post-doctoral researchers and doctoral students.

**Who can apply?**

University professors, scientists and post-doctoral researchers from German and Indian universities and those in permanent employment at independent research institutes are eligible to apply. The programme is open to academics in the disciplines of Humanities and Social Sciences.

**What are the measures that can be funded?**

From the funds made available for the "Project-based Personnel Exchange Programme" (PPP) allowances are paid for visits to the partner institution, which are incurred during the course of the project-related collaboration. These allowances cover all the expenses related to mobility and hospitality.

Short term stays of scientists and doctoral students are eligible for funding. The maximum duration of stay for scientists is 30 days per visit per year and for doctoral students is 60 days per visit per year. The project description is to clearly mention the criteria used for selection of the persons to be funded.

Within the framework of the project duration (01.01.2015 till 31.12.2016), a total of 4 visits by the German participants and 4 visits by the Indian participants shall be funded.

The number and duration of the exchange visits must be balanced in number on both sides. The reciprocity of visits approved under the project has to be strictly ensured from both sides.

By granting allowances, DAAD shall bear the expenses related to international travel of the members of the German research group to their Indian partner institution as well as the local hospitality for members of the Indian research group in Germany.

UGC, on the other hand, shall bear the expenses related to the mobility of the Indian research group members and the local hospitality of the German research group members by granting respective allowances.

It is understood that the expenses incurred in connection with the project which go beyond the scope of funding provided by DAAD and UGC (basic office set-up, procurement of equipment, consumables, documentation, photocopies & printing and personnel costs) will be borne by the applicant

**What cannot be funded?**

The following shall not be funded:

- Projects of the Indo-German Cooperation in Research and Technology that pertain to the same topic, which are already being funded by another mode, and also include personnel exchange.
- Pure skill enhancement projects
- Bilateral collaboration, which form only a part of an otherwise multilateral collaboration funded through other routes.
- Language courses
- Individual scholarships
- Project-related ancillary expenses (computing time, material expenses, documentations, photocopying and printing expenses)
- Expenses towards setting up basic facilities such as office space and equipment, as well as staff expenses.
- Pure seminar events
- Conference participations

**What are the allowances?**

DAAD allowances for the German project groups		
	Category I	Category II
	University professors Scientists with PhD	Doctoral students
Lump sum travel allowance to India for German project participants	<b>700 €</b>	<b>550 €</b>

DAAD allowances for the Indian project groups				
	Category I			
	University professors, Scientists with PhD			
	max. stay per visit: 1 month			
Allowances (fixed) paid to Indian project participants during their stay in Germany.	<b>1.- 22. day</b>	<b>23 day – 1 month</b>		
	<b>89 € per day</b>	<b>2.000 € lump sum</b>		
	Category II			
Allowances (fixed) paid to Indian project participants during their stay in Germany.	Doctoral students			
	<b>1<sup>st</sup> month</b>		<b>2<sup>nd</sup> month</b>	
	<b>1.- 22. day</b>	<b>23. day – 1 month</b>	<b>1.- 22. day</b>	<b>23. day – 1 month</b>
	<b>45 € per day</b>	<b>1.000 € lump sum</b>	<b>33 € per day</b>	<b>1.000 € lump sum</b>

**Allowances paid by UGC to German project participants during their stay in India:**

Doctoral students, Scientists with PhD and University professors	Rs. 12,000/- per month with free accommodation (preferably in guesthouse/International hostel to be arranged by the collaborator) or Rs.500/ per day with free accommodation if the stay is for short duration.
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DAAD and UGC reserves the right to make appropriate changes to the above-mentioned allowances and/or to the accounting procedures in the event of any significant amendments to the legal terms and conditions, or changes in the actual basis of calculation.

**What are the conditions for re- and multiple applications?**

Re-applications within the framework of the programme are only possible, once the previous project has been formally closed. Applicants, who have already received funding under the said programme, should undertake the new project with different partner institute.

**What is the deadline of application?**

The deadline for submission of applications for PPP is **31<sup>st</sup> May 2014**. Applications received after this deadline will not be entertained.

**When does the funding start?**

The funding shall start from 01.01.2015.



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**APPLICATION FOR THE UGC DAAD PROJECT BASED PERSONNEL  
EXCHANGE PROGRAMME (PPP 2015-16)**

**PART-I**

1. COLLABORATIVE PROJECT TITLE:
  
2. FIELD SPECIALIZATION:  
(Subject Area, as specified in the announcement)
  
3. FULL ADDRESS OF PROJECT LEADERS:

<b>ADDRESS &amp; COMMUNICATION FACILITY</b>	<b>INDIAN PROJECT LEADER</b>	<b>GERMAN PROJECT LEADER</b>
NAME & DESIGNATION DEPARTMENT UNIVERSITY/INSTITUTE		
LOCALITY (With P.B. No. & Zip Code)		
STATE		
TELEPHONE  (O)  (R)		
TELE-FAX		
E-MAIL ADDRESS		

**INSTITUTION'S ENDORSEMENT**

Certified that the infrastructural facilities related to the project activity is available in this Institution including equipment, manpower and other facilities and all necessary administrative support will be extended for the project.

**Indian Institution:**

Name  
Position  
Signature  
Date

**German Institution:**

Name  
Position  
Signature  
Date

**PART-III (For Indian partners only)**

1. List of on-going research projects with the Indian project participants:

<b>Title of the project</b>	<b>Brief description</b>	<b>Duration with dates of commencement and completion of the project</b>	<b>Funding available and source of funds</b>

2. Infrastructure available/required to implement the project:

<b>Facilities</b>	<b>List of items required for the project</b>	<b>If not available presently, how it is proposed to be procured/recruited (Please indicate the source of funding)</b>
<b>Equipment</b>		
<b>Manpower</b>		
<b>Contingencies/Special needs</b>		

3. Certified that the following Indian researcher including Ph.D. students, SRF/JRF. Post-Docs are presently affiliated with the University/Institute and will be the official project participants for the entire duration of the project.

<b>Sl. No.</b>	<b>Name of the project participant</b>	<b>Position held</b>	<b>From</b>	<b>To</b>
1.				
2.				
3.				

4. Please mention Name/Address/Contact details including e-mail address/area of specialization of 3 possible peer-reviewers of the project proposal.

**Signature of the Indian Principal Investigator**

Forwarded by the Head of Department/University/Institute/Dean.

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## **INSTRUCTIONS /TIPS FOR PROPOSAL PREPARATION**

The Project description should contain clear statement of work to be done and should include sub-sections on introduction, objective, plan of work, experimental methods, specific activities to be undertaken by the Indian and German collaborator(s), significance of expected outcome and its relation to present state of knowledge in the field. The project description should clearly bring out the need for collaboration and expected tangible gains for the two sides. The total project document (except CVs) should not exceed 15 pages.

The **CV of all Indian and German participants (each not more than 2 pages)** of the project must be attached with the project proposal. The following information be provided in the CV's:

- Title, Name, Date of birth, Marital Status, Whether belong to SC/ST/OBC, M.Sc. onward academic and professional career including NET qualification and year/details of Ph.D. registration/completion (with years and names of universities/institutes).
- List of up to 5 publications most closely related to the project proposal.
- Publications, including those accepted for publications.
- Patents, copyrights or software systems developed may be substituted for publications.
- Copies of Master's / Diploma certificates of the Ph.D. Scholars.

**Advance copies of the proposals shall NOT be accepted.**

**THE PROPOSALS NOT CONFORMING TO THE GUIDELINES OR INCOMPLETE IN ANY RESPECT IS LIABLE TO BE REJECTED IN INITIAL SCREENING.**