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**ANNOUNCEMENT FOR SHORT-TERM CONSULTANT – STC No. 02-12**

Date issued: 25 June 2012

<b>Organizational Unit</b>	:	Asia-Pacific Programme of Educational Innovation for Development (APEID) Unit, UNESCO Bangkok Office
<b>Contractual status</b>	:	Individual Consultant
<b>Level/Fee</b>	:	Lump sum of USD 7,000
<b>Duration</b>	:	4 months
<b>Deadline for Application</b>	:	9 July 2012
<b>Starting Date</b>	:	6 August 2012

Under the authority of the Director, UNESCO Asia and Pacific Regional Bureau for Education and within the framework of the Korean-Funds-In-Trust project “Facilitating the Effective ICT-Pedagogy Integration Project”, the consultant will design and develop the “Regional Guide for Planning and Implementing Technology-Enhanced Project-Based Learning and Collaboration”. The Regional Guide will provide teachers and teacher educators with practical guidelines/ procedures and sample cases to effectively design and implement ICT-supported project-based learning and collaboration activities in their classrooms.

The consultant is expected to submit the following:

1. Extended draft outline of the Regional Guide by 24 August 2012;
2. Initial draft of the Regional Guide by 2 November 2012;
3. Final version of the Regional Guide by 7 December 2012.

Background information and detailed requirements for this assignment are provided in the attached Terms of Reference.

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## TERMS OF REFERENCE

### Short-term Consultancy

#### A Regional Guide for Planning and Implementing Technology-Enhanced Project-Based Learning and Collaboration

##### Background

The "Facilitating Effective ICT-Pedagogy Integration Project" of UNESCO-Bangkok, under the Korean Funds-in-Trust (KFIT), aims to create an enabling environment for student-centered use of ICT.

A major component of this project is the Capacity Building Workshops on PBL and Telecollaboration for participating instructors of Teacher Education Institutes (TEIs) and selected teachers of participating schools. Twelve workshops were conducted in six (6) countries from February 2010 to May 2011, where groups were trained to design projects that were inter-disciplinary and/or inter-school. Partner TEIs were also tapped to guide, monitor, and conduct follow-up activities to further enhance the skills of the teachers and teacher educators in designing, planning, and implementing their respective projects.

In addition, the pilot run of the KFIT International School Project (KISP) was initiated to provide educators, teachers, and students from four (4) countries an opportunity to expand their boundaries and collaborate with other groups internationally in developing inter-cultural projects through UNESCO's Education Community.

Drawing on the experiences, insights, and lessons from the various activities of the overall KFIT project, the proposed "Regional Guide for Planning and Implementing Technology-Enhanced Project-Based Learning and Collaboration" aims to provide **teachers and teacher educators with practical guidelines/procedures and sample cases** to effectively design and implement ICT-supported project-based learning and collaboration activities in their classrooms.

Per UNESCO guidelines, the Regional Guide will have to be subjected to external reviews before publication.

To ensure the high quality of the Regional Guide, a Consultant with the following qualifications will be hired:

- Master's degree in Education Technology and/or a related field
- At least 10 years practical and relevant experience as a Teacher or Teacher Educator
- Strong knowledge in student-centered teaching and learning with ICT
- Excellent interview skills in English
- Excellent writing skills in English and have authored / co-authored education-related articles, case studies, or research studies
- Basic computer skills

## Work Assignment

Duration: 4 months (6 August – 7 December 2012)

Starting date: 6 August 2012

Under the authority of the Director, UNESCO Asia and Pacific Regional Bureau for Education and within the framework of the Korean-Funds-In-Trust project "Facilitating the Effective ICT-Pedagogy Integration Project", the Contractor shall perform the following work assignment.

1. Coordinate with the UNESCO-Bangkok APEID/ ICT in Education team and a core group of project stakeholders in the design and development of the Regional Guide
2. Submit by 24 August an extended outline of the Regional Guide to UNESCO-Bangkok, including work plan, table of contents, summarized chapters and elaborated methodologies, for screening and approval of the topics to be included in the publication. Feedback will be provided to the consultant by 31 August
3. Incorporate comments and suggestions provided by UNESCO into the revised version of the Regional Guide
4. Organize and conduct appropriate research activities
5. Enumerate/ present practical procedures, techniques, tools, recommendations, and cases to guide teachers and teacher educators to effectively design and implement ICT-enhanced PBL and collaboration
6. Incorporate relevant discussion items from the Regional Seminar 2012 (to be held in October 2012).
7. Incorporate the Case Studies submitted by UNESCO's local partners on the winning projects from the PBL Proposal Competition (submissions by 22 October 2012).
8. Ensure the text is easy to read and practical for teachers and teacher educators and avoid lengthy and complicated discussion. The total length of the Guide is strongly suggested not to exceed 120 pages (approx. 36,000 words). Graphical and visual information to facilitate readers' understanding should be effectively incorporated.
9. Ensure that sources are properly cited by following international academic standards and no copyrights are violated
10. Submit the draft of the Regional Guide with all the research findings compiled by 2 November 2012. This version is subjected to external reviews and the feedback and comments will be provided by 21 November 2012.
11. Incorporate comments and suggestions provided by the external reviewers into the final version of the Regional Guide
12. Submit the final version of the Regional Guide and corresponding Table of Contents and appendices for UNESCO's approval by 7 December 2012.

## Remuneration

A lump sum of USD 7,000 will be provided to the consultant for the entire assignment. No additional expenses will be reimbursed. UNESCO Bangkok will provide USD 2,000 following delivery of extended draft outline (as described above), the USD 2,000 following delivery of the first draft of the Regional Guide, and USD 3,000 following delivery of the final draft.

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### Payment

Payment No.	Upon submission to and approval by UNESCO of the following work	Last date for submission	Amount	Currency
1	Extended draft outline of the Regional Guide	24 August 2012	2,000	US\$
2	Initial draft of the Regional Guide	2 November 2012	2,000	US\$
3	Final version of the Regional Guide	7 December 2012	3,000	US\$

### Instructions for Application

Interested candidates are requested to submit by 9 July 2012:

- A Cover Letter (referencing the Announcement No. STC No. 02-12);
- A resume or CV;
- Reference list of published works in the past 5 years; and
- Links to or copies of work samples of authored / co-authored education-related articles, case studies, or research studies. The submitted sample must be one of the listed in your publication list.

by email to:

Chief, Administration and Finance Unit  
UNESCO Bangkok  
Mom Luang Pin Malakul Centenary Building  
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