

**BY SPEED POST**

F. 173-2/2012(IC)

September, 2012

To all the Registrar/Director  
(Indian Universities/ Institute/ Medical Institute)

**Sub: Commonwealth Split-site Doctoral Scholarship tenable in United Kingdom for the year 2013.**

Sir/Madam,

The Commonwealth Scholarship Commission, United Kingdom has offered Commonwealth Split-site Doctoral Scholarship tenable in the United Kingdom for the year 2013. These scholarships are available in all disciplines including Medicine and Dentistry.

- Eligibility**
- Be Commonwealth citizens, refugees, or British protected persons
  - Be permanently resident in a Commonwealth country other than the United Kingdom, the Channel Islands or the Isle of Man.
  - Be available to commence their academic studies in the United Kingdom by the start of the UK academic year in September/October 2013
  - Hold, by October 2013, a first degree of upper second class Honours standard (or above); or a second class degree and a relevant postgraduate qualification, which will normally be a Master's degree  
AND
  - For enhancing clinical skills in the fields of medicine and dentistry, have qualified as a doctor or dentist between 1 October 2003 and 30 September 2008.

**Duration** 12 months' non-degree study in the United Kingdom on a Split-Site basis to aid the completion of a doctoral degree undertaken at a university in the candidate's home country.

**Effective date of award** The Scholarship will commence from September/October 2013 in U.K.

Application must be submitted using the Commission's Electronic Application System (EAS), a link to which is available on website at <http://bit.ly/cscuk-apply>. **The form can be downloaded, saved and completed electronically but should then be printed three(3) times and submitted to UGC duly signed by the Vice-Chancellor (in case of University/Colleges) and Executive Head (in case of Institution) along with office seal and with all the required supporting documents (attested copies of original) so as to reach the "Section Officer (IC Section), Room No.508-A, University Grants Commission, Bahadurshah Zafar Marg, New Delhi-110002 on or before 26<sup>th</sup> October, 2012.**

**The Envelope Containing the application should be subscribed as, "Application for Commonwealth Split-Site Doctoral Scholarship tenable in United Kingdom for the year 2013".**

A copy of the guidelines along with the synopsis form is enclosed. It is also available on the UGC website at [www.ugc.ac.in](http://www.ugc.ac.in) and <http://bit.ly/cscuk-apply>. You are requested to display the above offer prominently and bring it to the notice of all Institutions and affiliated colleges and forward **not more than five nominations** (this should be in order of merit and strictly followed). Individual nomination should not be sent.

**Direct application from the applicant will not be entertained. The candidate is requested to be ready to complete their EAS application by 07<sup>th</sup> December 2012 in U.K, if selected.**

It may please be noted that nomination made by the UGC does not automatically guarantee selection or placement in UK and final selection of candidates rest with the Commonwealth Scholarship Commission in United Kingdom.

It may be noted that for 12 months study in the United Kingdom on Split-site basis must be made in the context of a department/institutional link with a UK University already in operation or currently under negotiation. Candidates will have the option of one full 12 months period of study or two six month periods with a period not greater than their home Ph.d at the time of application will be eligible to spend a maximum of six months in the UK in the first year of their studies.

Yours faithfully,

**(Renu Batra)**

**Encl: As above**

- NB:**
- 1. Though there is a provision of scholarship for proposed study in the UK taught Master Courses and Clinical training only AND Research Degrees only, the UGC has been authorized to entertain applications for Commonwealth Split Site Doctoral Scholarship only.**
  - 2. The completed application should be sent to the Commission by stipulated date i.e. 26<sup>th</sup> October,2012**

# Commonwealth Scholarships

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## United Kingdom Awards 2013

This prospectus and a link to the Electronic Application System (EAS) are available on our website: follow the links at <http://bit.ly/cscuk-apply>



COMMONWEALTH  
SCHOLARSHIPS

## INTRODUCTION

Since their inception in 1959, some 27,000 individuals have benefited from the award of Commonwealth Scholarships and Fellowships to pursue advanced academic study in other Commonwealth countries. About two thirds of awards have been tenable in the United Kingdom. The vast majority of award holders have returned to make a significant contribution to their home countries, in many cases at the highest level, making the award scheme one of the largest and most prestigious in the world.

This prospectus describes the Commonwealth Scholarships offered by the Commonwealth Scholarship Commission in the United Kingdom for citizens of other Commonwealth countries in 2013-2014. Separate programmes and prospectuses exist for the scholarships offered by distance learning and on a shared funding basis, and for short mid-career fellowships, both academic and professional, offered by the Commonwealth Scholarship Commission. Please visit the CSC website at [www.dfid.gov.uk/cscuk](http://www.dfid.gov.uk/cscuk) for details of these programmes. For information on Commonwealth Scholarships offered by other Commonwealth countries, please visit the Commonwealth Scholarship and Fellowship Plan (CSFP) website at [www.csfp-online.org](http://www.csfp-online.org)

The secretariat of the Commonwealth Scholarship Commission in the United Kingdom is provided by the Association of Commonwealth Universities (ACU), which is responsible for all matters concerning selection and academic studies. The British Council is responsible for payments to scholars, and for arranging travel, reception and other support services for them.

## ELIGIBILITY

To apply for the awards covered in this prospectus, candidates should:

- Be Commonwealth citizens, refugees, or British protected persons
- Be permanently resident in a Commonwealth country other than the United Kingdom, the Channel Islands or the Isle of Man
- Be available to commence their academic studies in the United Kingdom by the start of the UK academic year in September/October 2013
- Hold, by October 2013, a first degree of upper second class Honours standard (or above); or a second class degree and a relevant postgraduate qualification, which will normally be a Master's degree

AND

- For enhancing clinical skills in the fields of medicine and dentistry, have qualified as a doctor or dentist between 1 October 2003 and 30 September 2008. Please see <http://bit.ly/cscuk-apply> for fellowship opportunities if you qualified before October 2003.

The Commission wishes to promote equal opportunity, gender equity and cultural exchange. Applications are welcomed from the many different races and origins that comprise the Commonwealth's rich variety of cultures, traditions and institutions.

## WHAT TYPES OF AWARD ARE AVAILABLE AND HOW CAN I APPLY?

The Commission invites the nomination of candidates for Commonwealth Scholarships from a number of sources. These are described below. Candidates may choose any of these 'nominating routes' for any category of award, subject to the exceptions noted. Candidates must, however,

apply locally in the first instance. **The Commission does not accept direct applications.**

### For the following categories of award...

- 12-36 months' support towards completion of either a **full-time** taught or a doctoral postgraduate qualification at an eligible UK institution. These awards are open to those candidates nominated either by the Vice Chancellor/Executive Head of their employing institution or by the appointed agency in their home country. Please note that the Commission offers awards for one-year Master's programmes only, and does not fund MBAs
- 12 months' non-degree study in the United Kingdom on a Split-Site basis to aid the completion of a doctoral degree undertaken at a university in the candidate's home country
- Up to 6 months enhancing clinical skills in medicine or dentistry (available only to candidates from developing countries). These awards are open to candidates nominated by their Vice Chancellor/Executive Head or by the appointed agency in the home country

### ... nominations are invited through the following channels

- The candidate's national Commonwealth Scholarship agency. This is the main route of application and a full list of Commonwealth Scholarship agency addresses can be obtained from the CSC website
- The Executive Head of an eligible developing country university on whose staff the applicant serves. (In the case of Bangladesh and India, nominations are made through the University Grants Commission; in Pakistan, through the Higher Education Commission; and in Sri Lanka, through the Secretary, Ministry of Higher Education)
- Selected non-governmental organisations, charitable bodies and development partnerships

Please note that candidates from developed Commonwealth countries – Australia, the Bahamas, Brunei Darussalam, Canada, Cyprus, Malta, New Zealand and Singapore – can only apply for doctoral or split-site study (not Master's study) and can only apply to study at a UK institution with whom the Commission has a part funding agreement. Agreements to part fund scholarships will be negotiated individually for selected candidates from developed Commonwealth countries.

Please note that candidates from developing Commonwealth countries (i.e. all other countries) can apply to study at doctoral (including split-site) and Master's level at UK institutions with which the Commission has a part funding agreement. A list of institutions that have agreed to offer part funded scholarships in 2013-2014 is available at <http://bit.ly/cscuk-uk-universities>. This list indicates where an institution has agreed to offer funding to citizens of developing Commonwealth countries only. Agreement to part fund scholarships is at the discretion of individual institutions.

### In addition, the Commission offers:

- Support for study towards an undergraduate degree in the United Kingdom for citizens of the Falkland Islands, Maldives, St Helena and the Seychelles. Nomination is through the national Commonwealth Scholarship agency

A full list of universities and other organisations invited to nominate can be found on the CSC website. Those wishing to be considered for inclusion in the list of universities and other organisations invited should contact the Executive Secretary of the Commonwealth Scholarship Commission (c/o The Association of Commonwealth Universities, Woburn House, 20-24 Tavistock Square, London WC1H 9HF).

Applications must be submitted using the Commission's Electronic Application System (EAS), which is available on our website by following the appropriate links at <http://bit.ly/cscuk-apply>. All applications must be submitted to and endorsed by one of the approved nominating bodies detailed previously. Please note that all Scholarship candidates must complete their application using the EAS by 7 December 2012.

Awards made by the Commission are subject to the ongoing endorsement of the nominating body. The Commission regrets that it is unable to accept nominations from other organisations or applications directly from individuals, and that these cannot be acknowledged.

## TENURE AND PLACEMENT

Awards are tenable at any approved UK university or higher education institution with whom the Commission has a part funding agreement (i.e. those on the list mentioned previously) for a specific programme of study or research and are not restricted to particular subject areas. Awards are to obtain one degree and funding will not be extended to enable candidates to complete an additional or higher qualification than that for which the selection was made. Scholarships are made in respect of **full-time** study only and no other courses of study may be undertaken at the same time.

It is important that candidates make clear at the point of application the qualification for which they are applying, especially if they wish to be considered for a Scholarship intended to lead to a doctoral degree. This will enable the Commission to consider the application in the correct category.

The final decision on institution of study will be made by the Commission, which reserves the right to overrule any preferences expressed by the candidate at the application stage. The Commission will consider the suitability of the course and its value for money when considering any overrule. Tuition fees for at least the current academic year are published on university websites. Applicants are, however, expected to identify at least one and up to three institutions and courses (or supervisors for research degree applicants) that they consider most appropriate on the application form, and explain the reasons for their selection. This is important since the Commission will not change the institution or course for which the candidate has been provisionally selected after the Commission's selection committee has met, unless exceptional information becomes available that could not have been foreseen at the time of application. Many courses have strict admission deadlines and candidates **must** take the necessary steps to secure admission to their preferred institutions in advance of any Scholarship application to the Commission. Please note that applicants for doctoral study must provide a statement of support from at least one of the UK institutions to which they are applying, in order for their application to be eligible. Candidates in business, management, economics and other related fields should note that a number of university departments will require a candidate to demonstrate a valid GMAT or GRE score before an offer of admission can be made. Candidates should check admission requirements carefully at the time of application.

Applications for 12 months' study in the United Kingdom on a Split-Site basis must be made in the context of a departmental/institutional link with a UK university already in operation or currently under negotiation and must include a letter of invitation from the proposed UK host department. Candidates will have the option of one full 12 month period of study or two six month periods with a period not greater than 12 months elapsing between each term. Those candidates who have not yet commenced their home PhD at the time of application will be eligible to spend

a maximum of six months in the UK in the first year of their studies.

Please note that where the Commission selects a candidate from a developing Commonwealth country who will have already started their PhD study by the time of their selection, their Scholarship will commence at the start of the next academic year (i.e. in September/October following the selection) and will end after the Scholar has been registered for their PhD for 36 months, in line with the Commission's policy on PhD length. Agreement on part funding in these circumstances is at the discretion of the institution, and candidates should check with the institution(s) at which they wish to study before applying for a scholarship. The Commission is reviewing its policy on candidates from developing Commonwealth countries who have already started their PhD study; please check <http://bit.ly/cscuk-uk-universities> for updates. The Commission does not offer scholarships to candidates from developed Commonwealth countries who have already started their PhD study.

## THE SELECTION PROCESS

Nominations for 2013 Commonwealth Scholarships tenable in the United Kingdom are required to arrive with the Commission no later than 21 December 2012 in electronic format. All nominating authorities will have organised their own competitions in advance of this, with earlier deadlines and local rules for application, that you are strongly advised to check.

In order to ensure a competitive process in the United Kingdom, the Commission normally seeks approximately three times more nominations than there are Scholarships available. Following this deadline, each nomination is first considered by a member of the Commission's panel of advisers with expertise in the subject area concerned and then by the Commission's selection committee in competition with other applicants.

Applications are considered according to the following selection criteria:

- Academic merit of the candidate
- The quality of the proposal
- For those candidates from developed Commonwealth countries (see list on previous page), the potential of the candidate to lead in the pursuit of global excellence in research and knowledge
- For those candidates from developing Commonwealth countries (i.e. all others), the likely impact of the work on the development of the candidate's home country

## VALUE OF AWARDS

Each Scholarship provides:

- Student concessionary or other approved airfare to the United Kingdom and return on expiry of the Scholarship (the cost of journeys made before final award confirmation will not normally be reimbursed, nor can fares be paid for a Scholar's dependants)
- Approved tuition and examination fees
- A personal maintenance allowance at the rate of £917 per month (£1,134 per month for those studying at institutions in the London Metropolitan area)
- A grant towards the expenses of preparing a thesis or dissertation, where applicable
- An initial arrival allowance, incorporating an initial clothing grant for Scholars from tropical countries
- A grant for expenses for approved travel within the United Kingdom or overseas

- A grant towards fieldwork costs for those Scholars undertaking doctoral studies for whom a case has been made for fieldwork outside the United Kingdom. This shall not normally exceed one economy class return airfare to the fieldwork location
- A paid mid-term fare to their home country for Scholars on three year doctoral awards. Scholars for whom fieldwork fares are provided to their home country shall not be entitled to a mid-term fare home, nor Scholars who have claimed (or intend to claim) spouse or child allowances for more than 12 months during their award.
- For married Scholars selected by the Commission for awards exceeding 18 months, a marriage allowance of £220 per month is payable provided that the husband and wife (or civil partners) are residing together at the same address in the United Kingdom. It is not paid when a husband or wife (or civil partner) of the Scholar is also in receipt of an award. For such married couples accompanied by their children, a child allowance is payable at the rate of £138 per month for the first child, and £108 per month for the second and third child under the age of 16, provided they are residing with their parents. The Commission's spouse and family allowances represent only a contribution towards the costs of family maintenance in the UK and Scholars should expect and be able to supplement these allowances to support family members who choose to come to the UK.

Irrespective of the length of the award, a Scholar who is widowed, divorced or a lone parent will receive an allowance in respect of the first accompanying child and child allowances for the second and third accompanying children.

More information can be found about the terms and conditions of the Scholarships in the Handbook for Commonwealth Scholars and Fellows, available on the CSC website.

## GENERAL CONDITIONS OF AWARD

Applicants should be aware of the following general conditions:

- The Commission reserves the right to publish the names of candidates provisionally selected for awards on the CSC website. By applying for an award, the candidate gives consent for such publication in the event that his/her application is successful
- Candidates will be notified of their provisional selection by the Commission: that is, selection for award subject to the Commission agreeing the terms of admission to the university/institution
- Candidates will be given a formal Notification of Award – the offer of a Scholarship – as soon as terms of admission to the university/institution have been agreed
- Formal confirmation of the award will be issued when all conditions of the Notification of Award have been met
- Scholars will be expected to take up the award from the date stated by the Commission in its Notification of Award
- A Commonwealth Scholarship covers fees, fares and personal maintenance. Similar awards may not be held concurrently
- Scholars will be expected to reside in the United Kingdom throughout their award, and to seek prior approval for any proposed visits abroad

- Scholars may not undertake paid employment during their award without prior consent
- The Commission will require a medical report before an award can be confirmed
- Scholars will be required to sign an undertaking to return to their home country as soon as their award comes to an end
- The Commission will only consider requests to extend leave to remain in the UK post-award for those wishing to move from Master's to PhD study. Strict conditions will apply
- The Commission will therefore be unable to provide any letter of support which might be required by an award holder to stay on to work in the UK
- All terms and conditions of award are subject to UK local law and practices
- All regulations concerning immigration and visas are set by the UK Border Agency. The Commission has no control over these; please note that they are subject to change
- Candidates from Commonwealth countries which require a Tier 4 visa to come to the UK for study will be required to take an approved English language test in order to obtain their visa. The regulations on this could change at any point. You are advised to check the UK Border Agency (UKBA) website at [www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk) for updates
- In line with the UK Bribery Act which came into effect on 1 July 2011, it is Commission policy that any candidate convicted of bribery will be banned from reapplying for a Commonwealth Scholarship for a period of up to five years
- A Scholarship may be terminated at any time for reasons of unsatisfactory conduct, progress, or attendance

## ADDITIONAL REQUIREMENTS

The Commission may require candidates to undertake the academic IELTS English language test as a condition of eligibility. It is the candidate's responsibility to check with their nominating agency whether this requirement applies to them and to note that an IELTS test will only be considered valid if taken after 1 October 2012 and before 6 March 2013. As a further condition of award, the Commission, or a host institution in the United Kingdom, may require a candidate to provide evidence of a particular level of English language training.

**Applicants in medicine and dentistry** whose programme requires them to practise clinically, or to work in a laboratory department reporting on samples from patients, must state how the enhanced clinical skills will be put into practice post-award. Such applicants can be considered only if they are eligible for registration with the General Medical Council or the General Dental Council. Information about current conditions for registration can be obtained from the GMC and GDC websites: [www.gmc-uk.org](http://www.gmc-uk.org) and [www.gdc-uk.org](http://www.gdc-uk.org). Please note that the GMC currently requires applicants for their registration to obtain a minimum score of 7.0 in all categories of the academic IELTS test.

## **FOR MEDICAL APPLICANTS**

### **Questionnaire to be completed by one of the referees**

Doctors whose Scholarship or Fellowship will involve clinical, radiological or laboratory involvement with the care of patients in the UK will need Registration with the General Medical Council, Before being able to sponsor a doctor for Registration with the General Medical Council, the Commonwealth Scholarship Commission in the UK needs to be satisfied that the doctor meets the standards expected in the UK. One of the referees who knows the applicant well, and who is neither a spouse nor a partner of the applicant nor a first, a second or a third degree relative of the applicant, should include the answers to the following questions in the reference. The questions are derived from the General Medical Council's booklet Good Medical Practice obtainable from [http://www.gmc-uk.org/guidance/good\\_medical\\_practise/index.asp](http://www.gmc-uk.org/guidance/good_medical_practise/index.asp)

#### **Good clinical care**

1. Has data generated by audit called into question his/her clinical competence in the last 3 years?
2. Have there been any formal complaints about his/her clinical care in the last 3 years?

#### **Maintaining good medical practice**

3. Does he/she keep his/her professional knowledge and skills up to date?

#### **Teaching and training**

4. Does he/she ensure that his/her trainees are appropriately supervised?

#### **Relationships with patients**

5. Does he/ she respect patients' dignity and privacy?
6. Does he/ she give patients information in a way that they can understand?
7. Does he/she respect the rights of patients to be fully involved in decisions about their care?

#### **Working with colleagues**

8. Has he/she discriminated against colleagues on grounds either of sex or race or disability?
9. Does he/she recognize the limits of his/her professional competence?

#### **Probity**

10. Is he/she honest and trustworthy?
11. Do his/her personal beliefs prejudice his/her patient's care?

#### **Health**

12. Do you have reason to believe that his/her health affects either the care he/she gives to patients or other aspects of his/her work?



**UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI – 110002**

**SYNOPSIS FOR THE AWARD OF COMMONWEALTH SPLIT SITE  
DOCTORAL SCHOLARSHIP-2013**

**(TO BE FILLED BY THE CANDIDATE IN DUPLICATE)**

1. Name of the Candidate .....
2. Date of Birth and age .....
3. Subject .....
- 4.(A) Present Place of work .....
- .....
- .....
- .....
- (B) Designation .....
- (C) Institution/University .....
- (D) Total Period .....
5. Postal Address .....
- .....
- .....
- .....
6. Phone No.(with STD code) (O)-----
- (R)-----
- (M)-----
7. Fax No.(with STD code) .....



8. Email ID .....

9. Academic Qualification (From +2 onward)


10. (A)	Reference for place of study in United Kingdom	Institution Address	Name of the supervisor of contact

10(B) Field of Specialization of the Study .....

11. Please mention from which subject  
Expert to be interviewed .....

(Signature of the Candidate)