

## Annexure - II

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT**  
**STATE PRIVATE UNIVERSITIES**

## Part – I – Preliminary

|       |                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)   | Constitution of the Expert Committee                                                                                               | <p>Dr. G Tulasi Ram Das, Vice Chancellor,<br/>Jawaharlal Nehru Technological University,<br/>Kakinada, Andhra Pradesh (Chairman)</p> <p>Prof Suvasis Saha, Dept. of Business Mgt.<br/>University of Calcutta, Kolkata (Member)</p> <p>Dr. Srinivas Sundrajan, Director NIT, Tanjore,<br/>Tiruchirappalli (Member-AICTE Nominee)</p> <p>Prof. R C Thakran, CAS, Dept. of History,<br/>University of Delhi (Member Secretary)</p> |
| (ii)  | Date(s) of the visit                                                                                                               | 29-30 August, 2014                                                                                                                                                                                                                                                                                                                                                                                                              |
| (iii) | Any other information<br>(Non-participation of members, any<br>special factor or situation/difficulties<br>relevant to the report) | <p>Prof. Vijaya Kumar, Prof of Law, National Law<br/>School of India University, Bangalore</p> <p>Mr. Biri. Singh Sinsinwar, Chairman, BCI, New<br/>Delhi.</p> <p>Requested that due to certain exigencies they<br/>are unable to join in the committee on the above<br/>said dates.</p>                                                                                                                                        |

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H. G. Lewis

Sumit Sahra  
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**Part – II – Introduction**

|       |                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)   | Brief introduction of the University<br>(Refer 1.1 of the format)     | Uttaranchal University,<br>Arcadia Grant, P.O-Chandanwari, Premnagar,<br>Dehradun-248007, Uttarakhand                                                                                                                                                                                                                                                                                                                                                |
| (ii)  | Date of establishment of the University<br>(Refer 1.4 of the format)  | 15 February, 2013                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| (iii) | Brief description of the University and its<br>faculties and courses  | University was constituted with the merger of four<br>constituent institutions i.e. Uttaranchal Institute of<br>Technology, Uttaranchal Institute of Business<br>Management, Uttaranchal Institute of Management &<br>Law College Dehradun<br>(Section 7 A of the Uttaranchal University Act 2012)                                                                                                                                                   |
| (iv)  | Brief description of the Trust/Society that<br>governs the University | Promoting Society of the University Sushila Devi<br>Center for Professional Studies and Research was<br>formed in 2010 and was registered under Society<br>Registration Act 1860 on 31 July, 2010 with the aim<br>to establish and promote educational institutions for<br>professional studies and propagate research to<br>provide intellectual, physical, mental, moral and<br>vocational facilities to students and make them<br>useful citizens |

**Part – III – Summery Report**

**A. Legal Status**

|      |                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                    |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)  | Is the university dully established under the law and<br>as required in the UGC regulation?<br>(Refer 1.10 and 1.11 of the format)                                                 | Uttaranchal University is established vide<br>Uttarakhand Govt. Notification No.<br>59/XXXVI(3)/2013/64(1)/2012 dated<br>15.02.2013. Uttaranchal University Act<br>No. 2012.<br><br>Yes, University has been established by a<br>separate Uttarakhand State Legislator Act<br>No. 11 of 2013.                                      |
| (ii) | Is the Trust/Society involved in promoting the<br>University sufficiently focused on educational<br>activities and independent of their business or any<br>other interest, if any? | Yes. The members of the society attend<br>the meetings of the Board of<br>Management & Board of Governors and<br>any other comity and give their valuable<br>suggestions for the benefit of educational<br>activities carried out by the University.<br>Members keep the university activities<br>separate from there on business. |

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*Sunir Saha*  
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*Sudhanu*  
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## B. Organization Description

|       |                                                                                                                                                                                                            |                                                                              |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| (i)   | Does the University abide by UGC regulation on off-campus centers<br><br>Yes      No      Not Applicable<br><br>(Refer 2.4 of the format)                                                                  | Yes. The university is abiding by the UGC regulations on off-campus centers. |
| (ii)  | Does the University abide by UGC regulation on off-Shore centers<br><br>Yes      No      Not Applicable<br><br>(Refer 2.5 of the format)                                                                   | Yes. The university is abiding by the UGC regulations on off-shore centers.  |
| (iii) | Does the University offer courses under distance mode with the approval of competent authority of the government of India?<br><br>Yes      No      Not Applicable<br><br>(Refer 2.6 and 2.7 of the format) | No                                                                           |

## C. Academic Activities

|       |                                                                                                                        |                                                                                                                                                                           |
|-------|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)   | Are the courses offered by the university narrowly focused or adequately diverse?                                      | Yes. The courses offered by the University adequately diverse in nature.                                                                                                  |
| (ii)  | Are the list of courses for the award of degree as per the section 22 of UGC Act 1956?                                 | Yes                                                                                                                                                                       |
| (iii) | Is the sanctioned intake as per the norms/intake sanctioned by the concerned statutory council(s)/UGC?                 | The student's intake in various courses offered by the university is approved by the Board of Management of the University on the recommendation of the Academic Council. |
| (iv)  | Whether courses run are approved by concerned statutory council(s)?                                                    | Yes. The course offered by the University are recommended by the Academic Council and approved by the Board of Management.                                                |
| (v)   | Are there adequate support facilities for students especially for disadvantaged students?<br>(Refer 4.5 of the format) | Yes. 26% discount is provided to the domicile students of Uttarakhand.                                                                                                    |
| (vi)  | Are the students adequately informed?<br>(Refer 4.7 & 4.8 of the format )                                              | Yes. The students are adequately informed by uploading needed information on the website, printing on the prospectus leaflets and advertisements in the news papers.      |

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*Sudhanshu*  
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| (vii)   | Is there a Grievance Redressal Mechanism and is that working properly?<br>(refer 4.9 of the format)                                            | Yes. The university has students Grievance Redressal Mechanism. The Student Redressal Committee meets as per requirement. A Register is being maintained where the students may get his/her complaint register and may seek solution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |               |                                 |         |                                                  |            |                                                  |            |                                                     |            |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------|---------------------------------|---------|--------------------------------------------------|------------|--------------------------------------------------|------------|-----------------------------------------------------|------------|
| (viii)  | Is the University following proper procedure for formulation and revision of curriculum on periodic basis?<br>(refer 5.1 to 5.4 of the format) | The University was established in 2013 only and it is its second batch only. For designing first year curriculum the proper procedure was followed i.e. through formation of Board of Studies for each course run by the University.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |               |                                 |         |                                                  |            |                                                  |            |                                                     |            |
| (ix)    | How regular, fair and transparent is the examination system?<br>(refer 5.7 to 5.14)                                                            | <ul style="list-style-type: none"> <li>The performance of students in a semester is evaluated through continuous class assessment and end semester examination. The continuous assessment is based on class tests, assignments/ tutorials, quizzes/ viva-voce and attendance or by means of any combination of these methods. The marks for continuous assessment (sessional marks) are being awarded at the end of the semester.</li> <li>The end semester examinations are comprised of written papers, practicals and viva-voce and due cognizance of certified course work done in the classes and laboratories.</li> <li>The University has adopted marks based evaluation system to be carried out centrally at the University campus. Provision for inviting External experts is also there as per the requirement of the University. In some cases Grade system has also been adopted specially in Research.</li> <li>The examinations are conducted as per the scheduled given in the Academic Calendar and the results are announced within a reasonable time i.e. within three weeks of the last of the examination and upload on the student's mail IDs.</li> <li>The University started its academic activities from the academic session 2013-14 and the semesters-wise dates of the end-semester examinations and result declaration are as under.</li> </ul> <table border="1"> <thead> <tr> <th>Year</th><th>Date of exams</th><th>Date of announcement of results</th></tr> </thead> <tbody> <tr> <td rowspan="3">2013-14</td><td>1<sup>st</sup> Sem:<br/>10.12.2013 to 31.12.2013</td><td>15.01.2014</td></tr> <tr> <td>2<sup>nd</sup> Sem:<br/>12.05.2014 to 28.05.2014</td><td>17.06.2014</td></tr> <tr> <td>Special Carry Over Paper:<br/>15.7.2014 to 23.7.2014</td><td>02.08.2014</td></tr> </tbody> </table> | Year | Date of exams | Date of announcement of results | 2013-14 | 1 <sup>st</sup> Sem:<br>10.12.2013 to 31.12.2013 | 15.01.2014 | 2 <sup>nd</sup> Sem:<br>12.05.2014 to 28.05.2014 | 17.06.2014 | Special Carry Over Paper:<br>15.7.2014 to 23.7.2014 | 02.08.2014 |
| Year    | Date of exams                                                                                                                                  | Date of announcement of results                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |               |                                 |         |                                                  |            |                                                  |            |                                                     |            |
| 2013-14 | 1 <sup>st</sup> Sem:<br>10.12.2013 to 31.12.2013                                                                                               | 15.01.2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |               |                                 |         |                                                  |            |                                                  |            |                                                     |            |
|         | 2 <sup>nd</sup> Sem:<br>12.05.2014 to 28.05.2014                                                                                               | 17.06.2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |               |                                 |         |                                                  |            |                                                  |            |                                                     |            |
|         | Special Carry Over Paper:<br>15.7.2014 to 23.7.2014                                                                                            | 02.08.2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |               |                                 |         |                                                  |            |                                                  |            |                                                     |            |

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#### D. Admission Process

|      |                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------|------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)  | Does the University follow fair and transparent procedure for admission? (refer 6.1 and 6.7 of the format) | <ul style="list-style-type: none"> <li>University admitting students through adopting different methods i.e. through central counseling own entrance test, merit etc. However, weightage is given to the national level entrance examinations i.e. JEE/GATE/ CAT/MAT/GMAT etc., but being new University, other modes of admissions i.e. personal interview, merit in the qualifying examinations are also being applied. The exact number of the students who have been admitted through national or state level entrance tests are yet to be worked out.</li> <li>Admission criteria for various courses offered by the University are available on the university website.</li> </ul> |
| (ii) | Do any special reservation on quota follow clearly laid down policy?                                       | Yes. 40% seats are reserved for Uttarakhand domicile students in each course                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

#### D. Fee Structure

|       |                                                                                                                                                                    |                                                                                                                                          |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| (i)   | Are the students sufficiently informed about the fees and charges payable?                                                                                         | Yes. The fee structure of the university is available on the university website and also in the leaflets.                                |
| (ii)  | Does the University follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure? | Yes. University charges fees only on its declared policy. No other charges over and above the publicly stated fee structure are charged. |
| (iii) | Is the mode of fees collection transparent or are there complaints of payments without receipts?                                                                   | Yes. The mode of fee collection is fully transparent. The proper receipt is provided to the fee depositors.                              |
| (iv)  | Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?                                                    | Yes. Fee is based on the comparative study of the other private university in the city.                                                  |
| (v)   | Is the fee structure based on a policy or guidelines laid down by the Government?                                                                                  | At present the State govt. has not issued any guidelines for policy for fee structure.                                                   |
| (vi)  | Is there any indication of the University being run solely or primarily for commercial gains?                                                                      | No evidence was found.                                                                                                                   |

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*Shweta Singh  
20/8/14*

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|-----|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i) | Does the University have adequate and independent funds? | <p>Month wise demand drafts have got prepared for the payment of salary of faculty and staff.</p> <p>University maintains sufficient bank balance all the time, bank certificate produced by the University has a balance of approx. more than Rs. five crores as on 27<sup>th</sup> August, 2014.</p> |
|-----|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### I. Governance System

|     |                                                                                                                                  |                                                                                                                           |
|-----|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| (i) | Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly? | Yes. The Board of Governors, Board of Management, Academic Council etc., are in place and working regularly and properly. |
|-----|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|

#### J. Research Profile

|     |                                                                                                                                                                                                              |       |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| (i) | <p>How would you rate the research profile of the University in terms of Research orientation, environment, facilities and output?</p> <p>(please give comments separately on faculties and departments)</p> | Good. |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|

#### K. Miscellaneous

|       |                                                                                                                 |                                                                                                                                               |
|-------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| (i)   | Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State Government? | Yes                                                                                                                                           |
| (ii)  | Do the academic results show evidence of independent and rigorous evaluation prior to the issue of degrees?     | Yes.                                                                                                                                          |
| (iii) | Has the University obtained necessary and desirable accreditations?                                             | University has obtained ISO 9001:2008 certification from BIS, Kitemark Court, Davy AVENUE, Knowhill, Milton Keynes MKS 8PP, valid upto 1..... |

#### L. Strength and Weakness of the University

|     |                                                                                        |                                                                                                                                         |
|-----|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| (i) | <p>Strength of the University</p> <p>(The Committees report is given in a separate</p> | <ul style="list-style-type: none"> <li>Well defined policies related to admission and governance.</li> <li>Financially sound</li> </ul> |
|-----|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|

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|      | sheet mentioned below)                                                                                 | <ul style="list-style-type: none"> <li>Transparent policies</li> </ul> |
| (ii) | Weakness of the University<br><br>(The Committees report is given in a separate sheet mentioned below) | Experienced senior faculty is not available.                           |

**(i) Strengths of the University:**

- Adequate land and good physical infrastructure is in place.
- Sufficient laboratory equipments are available.
- Computers in sufficient numbers with licensed software are available.
- Central Library is well equipped with relevant books and e-resources.
- Good transport facility and offered free transport for faculty and staff.
- Four boys and three girls hostels are available to students.
- Act, Ordinances and Statutes are in existence and followed.
- Service rules are framed for staff and made available to them.
- Salaries are paid to faculty through online bank transfer.
- Governing Body, Board of Management, Academic Council, Boards of Studies and Finance Committee are in existence as per the Act and minutes are well documented.
- English language communication lab is in place.
- Young and promising faculty are available and students expressed happiness about their Facilities.

**(ii) Weaknesses:**

- Senior faculty members are not available.
- Research labs in certain institutions are not available.
- Campus placements are poor and there is no career guidance cell.
- No extra and co- curricular activities.
- No traces of Faculty development programs.
- No e-resource for Management programs.

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## Part –IV- Recommendations General Observations and suggestions

(A) (i) General Observations:

- Faculty members are young and promising.
- Continuous efforts are made by the administration for faculty recruitment by paper notifications from time to time, but could not attract senior and Ph.D. qualified faculty.
- Students quality is good.
- Continuous efforts are made to update the library resources from time to time for the courses offered, however this can be improved in the case of Management programs.
- The leadership has a vision and strong intentions of development.
- There is lot of potential for growth.
- Residential facility is adequate for girls and boys.
- There is no residential accommodation for faculty.
- Not adequate Sports facility.
- The land of the University is prone to flash flood.

(B) (ii) Suggestions:

- More Senior faculty must be inducted to guide the university and the young faculty.
- Personal effort must be made to bring faculty from premier institutions.
- Research labs needs to be initiated to promote research culture in the campus for academic growth of the faculty.
- Collaboration with industries and academia need to be initiated and more industrial visits for students can be arranged.
- Central instrumentation and maintenance centre may be created.
- Organize faculty development programs, seminars and conferences for faculty.
- Encourage faculty with sponsorships to participate and present papers in national and international conferences.
- Organize techno fest for students every year.
- Allot each block for each department to avoid mobility of the students in the campus.
- At least one period per week should be devoted for co and extra-curricular activities.
- NSS and NCC activities need to be initiated.
- More number of text books are to be added in the library.
- UGC Sixth pay Scales are to be extended to all deserving cases.
- Thick trees plantation is recommended on the both sides of retaining wall.
- The academic audit must be done with external experts.
- Medical room need to be provided for the hostellers with full time nurses and visiting doctor.

Иванов 30.8.14.

Amir Sahg  
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S. Julius Shur

- Barrier free environment needs to be provided for certain buildings where it is not available.

#### Final Recommendations:

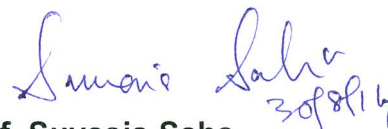
The Committee recommends for the grant of approval letter to Uttarakhand University, Arcadia Grant, P.O.- Chandanwari, Prem Nagar, Dehradun, Uttarakhand.

#### (Name and Signature of the Expert Committee Members)

 30/8/14

Prof. (Dr.) G. Tulasi Ram Das

(Chairman)

 30/8/14

Prof. Suvasis Saha

(Member)



Dr. Srinivas Sundarajan,

(Member – AICTE Nominee)

(Dr. Srinivas Sundarajan)

 30.8.14

Prof. R. C. Thakran

(Member Secretary)