

**ADVERTISEMENT FOR THE POST OF DIRECTOR
CONSORTIUM FOR EDUCATIONAL COMMUNICATION
NEW DELHI**

The Consortium for Educational Communication (CEC) is one of the Inter University Centres set up by the University Grants Commission of India. It has been established with the goal to address the educational needs of the country through the use of various media of communication including the appropriate use of emerging Information and Communication Technology (ICT).

Online applications are invited for the post of Director, Consortium for Educational Communication (CEC), New Delhi. The qualifications, experience, and other details required for the post are as under:

i	Eligibility and Tenure	<ul style="list-style-type: none">- The Director of the CEC shall be an eminent media person / academician with ten years of experience in the grade of Professor or equivalent.- The term of appointment will be for five years or till the Director attains the age of sixty-five years, whichever is earlier.
ii	Nature of the assignment	<ul style="list-style-type: none">- The Director shall be the executive authority of the Consortium and shall be responsible for proper administration and control over funds of the Consortium.- The Director shall provide leadership on all aspects of the Consortium's functioning.
iii	Emoluments	<ul style="list-style-type: none">- The emoluments will be the same as those of the Vice-Chancellors of Central Universities.

Persons employed in Government Departments and Autonomous Organizations should apply through proper channel, along with the vigilance clearance. **Last date for submission of online application is 15.10.2022.**

Process of application:

The application form can be filled online at <https://recruitment.ugc.ac.in/>. The candidates are requested to go through the application process available on the above website.

Guidelines for submitting online Applications:

1. Candidates need to visit UGC website i.e. www.ugc.ac.in/jobs and follow the instructions given on the website from time to time.
2. Interested candidates need to apply only online at UGC website <https://recruitment.ugc.ac.in/> in the prescribed application format and no hardcopy of the application will be accepted.
3. Candidates should provide their valid e-mail ID and Mobile Number so as to enable UGC to share relevant communication.
4. Candidates should upload their photograph in JPEG Format with a size of less than 200 KB.
5. The candidates are advised to satisfy themselves before applying that they possess minimum essential qualifications laid down in the advertisement and should verify the information submitted in the application form. Request for any subsequent change will not be entertained.
6. Candidates are advised to fill the applications carefully. They may go through the filled in form, before final submission, to ensure that all the information provided in the form is correct. Upon successful filling up of form, candidates should note the reference number displayed on screen. Candidates can re-open the same data, using this reference number for viewing and printing purposes.

7. Applications shall be entertained only if “No Objection Certificate” from Forwarding Authority i.e. present employer along with APARs for last five years, attested by the competent authority are uploaded while submitting online applications.
8. Candidates also need to upload the Certificate from the CVO of their organization that no vigilance/disciplinary enquiry is either pending or contemplated against him/her.

GENERAL TERMS AND CONDITIONS:

1. Incomplete applications and/or application not in the prescribed proforma shall not be entertained or will be rejected summarily without assigning any reason. No correspondence in this regard will be entertained.
2. The eligibility of candidate shall be determined as on the last date of submission of application form.
3. Mere possession and fulfillment of the qualifications and experience for the post does not entitle the candidate to be called for interview.
4. The candidates short-listed for interview will be informed by website notification/email.
5. While applying online, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the particulars furnished by him/her are correct in all respect. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after the appointment, his/her services are likely to be terminated.
6. The decision of the UGC in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
7. The University Grants Commission reserves its right to make the appointment or not to fill up the post, and the decision of the Commission in this regard shall be final.

**PROFORMA FOR APPLICATION FOR THE POST OF
DIRECTOR, CONSORTIUM FOR EDUCATIONAL COMMUNICATION
NEW DELHI**



1.	Name and address of the candidate and employer organization						
2.	Mobile Number						
3.	E-mail ID						
4.	Present designation with pay scale and grade pay at parent organization						
5.	Date of birth and age on the last date of application						
6.	Educational Qualification (s) with University and Subject/Discipline		Upload PDF of each qualification				
Sl. No.	Degree	College/ University	Year of Passing	Major subjects offered	Marks obtained /Total Marks	Percentage of marks obtained along with Division	Specialization
1	Graduation						
2	Post Graduation						
3	Ph.D.						
4	Any Other						
7.	Teaching/Research/Administrative experience (in chronological descending order)		Upload pdf of each experience				
Name and address of the institution (s)	Name of the post held along with scale of pay and grade pay/level	Service period From..... To..... ...	Experience/achievements				
			Administrative experience	Teaching experience	Research experience		

8.	Date of attaining professor/equivalent in grade pay.		PDF		
9.	Total No. of years of Experience in Professor (in the Grade Pay of Rs.10,000/-equivalent Grade				
10.	Research contribution/Research guidance/Research Collaborations		PDF		
11.	Distinctions – Fellowships/Awards/Patents		PDF		
12.	Foreign visits along with purpose				
13.	Category (SC/ST/OBC/PH/General) (Please attach a self-attested copy)		PDF		
14.	Age of superannuation in the substantive post held in parent organization				
15.	NOC / Forwarding from Institution		PDF		
16.	Vigilance Certificate		PDF		
17.	APARS		PDF		
18.	Any other relevant information.				

Declaration

I solemnly declare that above particulars are true and correct to the best of my knowledge and belief. I also understand that I shall be debarred from the consideration for this post, if any of the above information is found to be false or incorrect at any point of time later on.

It is also certified that no vigilance case/disciplinary enquiry is pending or contemplated against me.

Applicant's Signature with Name

Forwarding by Head of the Institution

I hereby forward the aforesaid application of Mr./Ms.....
working as for the post of

This is to certify that the information submitted by the applicant is as per the records available in our office.

This is to further certify that at present, neither any vigilance/ disciplinary/ enquiry proceedings held, pending, or contemplated against him/her in the office.

In the event of his/her selection, he/she would be relieved immediately.

Signature by Head of the Organization

Place:

Name in block letters

Office Seal

Date: